

ASCA Responses: Staff to Inmate Ratio Survey (June 2010)

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	Name and Title:	Email Address:	Correctional Officers (non-supervisors)	Correctional Supervisors				Inmate Count	Hours - 0800 - 1600	
Alabama	Glen Casey Research Director	glen.casey@doc.alabama.gov	2,559	549	9.9	4.7	8.2	25,382		ADOC utilizes 12 hr. shifts in some facilities where total manning is adequate to support such. This is not utilized on a system-wide basis. Calculation of staff in question number 4 is not feasible.
Arkansas *	George Brewer Research	george.brewer@arkansas.gov	953	1,874	14.4	0.5	4.8	13,682		Hard to estimate question #4. We have many direct supervision custody staff members supervising inmate work and program assignments other than just those that man a post in the housing unit.
California	Brian Duffy Special Assistant to the Undersecretary, Operations	brian.duffy@cdcr.ca.gov	8,003	1,761	20.8	4.5	17.0	166,191		The answer to question #4 would require significant staff work to survey the state's 33 institutions. Based upon the multiple designs, custody levels, and program needs of each of these facilities, each one has a different staffing level. If you require additional information, please contact Robert Neuschmid, Chief, Program Support Unit, at (916) 327-6387.
Colorado	Bonnie Barr, Senior Statistical Analysis	bonnie.barr@doc.state.co.us	2,949	464	4.9	6.4	4.2	14,364		Question 2. Data as of May 1, 2010, Question 3. Data as of April 30, 2010, Question 4. Data not available
Delaware	Deborah Craig, Planner V	Debbi.Craig@state.de.us	1,593	188	4.2	8.5	3.7	6,629	275	The numbers above reflect Prisons and Community Corrections facilities. The Community Corrections facilities are more commonly known as work release centers, residential treatment, violation of probation centers, etc. In regard to the number of persons incarcerated, the number is the prisons totaled 5453 and the number in community corrections totaled 1,176 for a combined total of 6,629 as listed in question 3.
Federal Bureau of Prisons	Jennifer Batchelder, Supervisory Research Analyst	jbatchelder@bop.gov	15,895	1,426	10.8	11.1	9.9	172,284		I can't provide staff information by shift.
Illinois	Steven P. Karr, Manager	Steve.Karr@doc.illinois.gov	6,882	604	6.6	11.4	6.1	45,368		
Indiana	Amanda Copeland, Exec Dir Research & Technology	acopeland@idoc.in.gov	3,824	795	6.9	4.8	5.7	26,368		Staff and inmate counts are based on adult State facilities only. Shift data is currently not available.

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Kansas	Charles E. Simmons, Deputy Secretary, Facilities Management	chucks@doc.ks.gov	1,393	437	6.2	3.2	4.7	8,690	173	We do not staff facilities by ratio. We staff by the number of posts determined for each facility based on factors such as the physical plant, security level, number of inmates.
Louisiana	Tanisha Matthews, HR Director	tmatthews@corrections.state.la.us	3,135	786	5.1	4.0	4.1	16,030	1,379	State Correctional Departments should utilize assigned posts/positions per offender not CSO's per offender. We do ourselves an injustice by not educating the public that it takes 4.2 positions to fill one 24 hour post, 2.0 positions to fill one 12 hour post and 1.75 positions to fill one ten hour post. The Governor's Budget Staff, Legislators and the public need to better understand CSO ratios.
Maryland	George Hall, Director, Policy and Regulations	ghhall@dpscs.state.md.us	6,266	822	3.5	7.6	3.1	21,835		Question #5 is difficult to answer as there were no details. Maryland has a Division of Correction and the Patuxent Institution which houses the criminally insane. There are different security levels within an institution, as well as different types of physical structures. At our MD Correctional Institute - Jessup (medium security) there are approximately 1000 inmates in 6 housing units and 2 dormitories and a segregation unit. The housing units hold 128 inmates each and there are 2 correctional officers assigned to each housing unit, that is, one pod officer and one officer in charge (usually a Sergeant). The segregation unit is staffed with 5 correctional officers. The dormitories are staffed with one CO each.
Massachusetts	Erin Gotovich, Executive Assistant	elgotovich@doc.state.ma.us	2,834	904	4.0	3.1	3.0	11,236	287	Please note that the answer to question #4 is for the general population housing unit officers.
Michigan	Teri Cline, Budget Officer	clinetm@michigan.gov	7,648	839	6.0	9.1	5.4	45,957	1,556	1,282 other officers on the morning shift not assigned to housing units.
Minnesota	Shari Burt, Communications Director	shari.burt@state.mn.us	1,955	137	4.6	14.3	4.3	9,052		#3 total adult inmates on 1/1/10. #4 not available

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Missouri	Derek R. Hines Chief Security Coord.	derek.hines@doc.mo.gov	4,820	977	6.3	4.9	5.2	30,378		Q#2 the break down for supervisory staff: Sergeants 639; Lieutenants 210; Captains 106 & Majors 22. Q#4 Would not allow a separation based on facility size; 40 staff would be the maximum number at a large facility; 10 staff would be assigned as a minimum number for a small facility or treatment center.
Montana	Bob Paul Ross Swanson	bpaul@mt.gov / rswanson@mt.gov	343	53	4.2	6.5	3.6	1,437	32	
Nebraska	Marian Layman Agency HR Administrator	marian.layman@nebraska.gov	1,015	67	4.4	15.1	4.1	4,432	265	For question #4, please note the number of day shift custody staff only represents the number of custody staff on day shift, 6 a.m. to 2 p.m., and includes only Correctional Officers, Correctional Corporals, and Correctional Sergeants minus custody staff in the Control Centers. The number does not include Custody Management (Lieutenants, Captains, and Majors, nor does the number include Housing staff (Unit Caseworkers, Case Managers, Unit Managers and Unit Administrators). If you have any questions, please contact Marian Layman, NDCS HR Administrator, at 402/479-5752.
New Mexico	George Tapia, Deputy Director of Adult Prisons	George.Tapia@state.nm.us	1,145	100	3.2	11.5	2.9	3,657	609	
New York State	Daniel Martuscello, Director of Human Resources	Daniel.MartuscelloIII@docs.state.ny.us	18,987	1,995	3.0	9.5	2.7	57,394	9,903	
Oregon	Cherie Greenwade	Cherie.L.Greenwade@doc.state.or.us	2,413	169	5.7	14.3	5.3	13,784	171	Inmate count is from January 1, 2010
Pennsylvania	Steven Freeman, HR Analyst 3	sfreeman@state.pa.us	8,614	736	5.6	11.7	5.1	47,988	1,723	The Pennsylvania Dept. of Corrections uses 3 main shifts: 1st 0600-1400; 2nd 1400 to 2200; 3rd 2200 to 0600 hours. We do use a 0800 to 1600 shift for a select few positions that generally work a Monday thru Friday schedule. Our housing unit officer don not work a 0800 to 1600 shift. The figures in question #4 represent our estimated staffing on the 0600 - 1400 shift.

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Rhode Island	Jeffrey Renzi	jeff.renzi@doc.ri.gov	960	64	3.6	15.0	3.4	3,453	472	Questions 2 & 3 as of 3/31/10. 960 Line Staff. 49 Lieutenants; 15 Captains. Question 2 DOES NOT include 79 Correctional Officers who are included in the following descriptions: Stewards, LPN, RN, Records & ID and Training Academy personnel. Total Security Staff = 1103 on 3/31/10. Question 3 includes awaiting trial, sentenced, civil purge, immigration and holds. Question 4: first shift is 0700 - 1500.
South Carolina	Bob Petersen, HR Director	Petersen.Bob@doc.state.sc.us	2,592	1,165	9.2	2.2	6.3	23,722	250	Question 3 - 23,722 as of 4/30/2010 Question 4 - 250 (177 in General Housing + 73 in Special Management Units)
Tennessee	Jim Dickman	Jim.Dickman@tn.gov	2,466	762	6.2	3.2	4.7	15,276	826	The answer to number 4 includes the portions of our first and second shifts that coincide with the hours you requested in question number 4.
Texas	Karen Hall-Manager, Executive Support	karen.hall@tdcj.state.tx.us	26,179	3,049	5.3	8.6	4.8	138,845	2,319	#2. Officers employed by Transportation, a secure parole facility and Correctional Officers that have not completed training are included. 26,179 Correctional Officers as of 4/30/2010. 3,049 CO Supervisors (excluding wardens) as of 4/30/2010 #3. 138,845 as of 4/30/2010 - State Operated Facilities #4. The total number of direct supervision custody staff members comes from the following positions included in the staffing plan of each correctional facility. Housing Pickets = 679 Housing Rovers = 1640 These positions are strictly assigned to housing and not in the categories listed to be excluded.
Virginia	Helen S. Hinshaw, Manager, Research & Management Services Unit	Helen.hinshaw@vadoc.virginia.gov								Question 2. It is split into established and filled positions. The total number of security employees - Established = 7,829; Filled = 7,135 Part B - Non-supervisors - Established = 6,646; Filled = 6,010. Supervisors - Established = 1,183; Filled = 1,125. Question 3: 31,536 (on 6-1-10) contains 1,054 contract cases, of which 999 are from PA DOC. We have these inmates under contract housed at Greenrock Correctional Center in VA to help alleviate PA's overcrowding. This is not a temporary situation but a long-term, contractual arrangement. Our staff are providing the supervision for the contract cases which is why I left them in the count. Question 4 - Not available.
Washington	Dargie Sutton	dargie.sutton@doc.wa.gov	3,270	543	4.9	6.0	4.2	16,086	288	WADOC shift hours for day shift is 0530-1400. This is the custody housing unit shift count that is provided. Thank you.

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West Virginia	Brad Douglas, Director of Research & Planning	brad.t.douglas@wv.gov	844	274	6.0	3.1	4.5	5,074		Answer to Q4 is unavailable, WVDOC institutions do not have standardized shift patterns.
Wyoming	Daniel Shannon Prison Administrator	dshann@wdoc.state.wy.us	529	174	3.7	3.0	2.8	1,963	72	
TOTAL - 29		AVERAGE	5,002	776	6.4	7.4	5.1	33,806	1,212	

* Includes a large number of CO II's (Sergeants) who supervise inmate work crews outside the prisons.