



TO: All Inmates

A handwritten signature in black ink that reads 'George M. Little'.

FROM: George M. Little
Secretary of Corrections

DATE: December 29, 2022

SUBJECT: Pay Scale Increase

As we celebrate this holiday season, it is refreshing to look back over the past year and see how far we've come. At the beginning of 2022, we were still experiencing high rates of COVID cases, and facilities continued to operate under modified operations. Facilities are now operating normally, class and program attendance are maximized, and in-person visits have continued without interruption.

Although we've seen progress, we've also been impacted by a record-high post-pandemic inflation rate and other issues related to procuring goods and services, which recently forced the department to raise the prices of many of the items you purchase regularly. You have taken these changes in stride, and we appreciate your cooperation during this time. We also understand the burden the rising costs have placed on you and your families.

I am happy to report that effective January 1, 2023, the Department is increasing all pay scales and levels by 20%. This change will be retroactive to December 1, 2022. A copy of the new pay scale is attached.

We ask for your patience as we work through these changes and retroactive payments. It may take some time for our facilities to process the pay, but know that we are committed to making it right. If you feel that your January pay is incorrect, please reach out to your employment office so they can review your payroll records.

We hope this pay raise is welcome to you, and we thank you for cooperating with your facility leadership as they move through these changes. If you have any questions regarding this memo, please contact your unit team for assistance.

Attachment:

Inmate Pay Scale – Effective January 1, 2023

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| | Step A | Step B | Step C | Step D |
|--|---------------|---------------|---------------|---------------|
| Class 1 | .23 | .24 | .25 | .28 |
| Class 2 | .29 | .30 | .32 | .35 |
| Class 3 | .40 | .42 | .46 | .50 |
| Class 4 (CWP, Elizabethtown Culinary Academy Completion and Return to Food Service assignment, <i>and Barber/Cosmetology details</i>) | | | | .61 |
| | | | | |

General Labor Pool (GLP): Eighty-Six Cents (\$.86) per day, five days per week.

Medical Allowance: Sixty Cents (\$.60) per day, five days per week.

Boot Camp

| | |
|---------------------------|-----------------------------|
| Pre-Boot Camp Orientation | \$.90/day; (\$.30*3 hours) |
| Green Phase (Phase 1) | \$1.44/day; (\$.24*6 hours) |
| Red Phase (Phase 2) | \$1.80/day; (\$.30*6 hours) |
| Gold Phase (Phase 3) | \$2.52/day; (\$.42*6 hours) |