

**BUREAU OF SECURITY AND INVESTIGATIVE SERVICES**

P.O. Box 989002  
West Sacramento, CA 95798-9002  
(916) 322-4000  
www.bsis.ca.gov

AUGUST 2002

## **PRIVATE PATROL OPERATOR (FACT SHEET)**

### **Private Patrol Operator or Qualified Manager**

#### ***Requirements for Licensure***

A private patrol operator operates a business that protects persons or property or prevents theft. In order for a company to seek licensure as a Private Patrol Operator, the Qualified Manager (see below) must have passed the licensing examination. In addition, *each* individual applicant, partner, or corporate officer must meet the following requirements:

- Be 18 or older.
- Undergo a criminal history background check through the California Department of Justice (DOJ) and Federal Bureau of Investigation (FBI); and
- Have committed no offense or violation of the Private Security Services Act that would be grounds for license suspension or revocation

To apply for a company license, submit the \$700 company license fee, two recent passport-quality photographs and a Private Patrol Operator Live Scan form signed by the Live Scan Operator. A \$32 DOJ fingerprint processing fee and a \$19 FBI fingerprint processing fee *must* be paid at the Live Scan site for *each* applicant, partner, and officer. Send your application to the Bureau of Security and Investigative Services, P.O. Box 989002, West Sacramento, CA 95798-9002. (A Qualified Manager who is also an applicant, partner, or officer is not required to send in another set of fingerprints or pay another fingerprint processing fee.)

#### **Insurance**

A Private Patrol Operator who employs armed security guards must have \$1 million in insurance — \$500,000 for one loss due to bodily injury or death, and \$500,000 for one loss due to injury or destruction of property.

#### **Qualified Manager**

An individual, partnership, or corporation seeking a license as a Private Patrol Operator must specify in the application the individual who will manage the business on a day-to-day basis.

This individual is called the Qualified Manager. (An owner, partner, or corporate officer may serve as the Qualified Manager, or may hire someone to fill this role.) To be eligible to apply for licensure as a Qualified Manager, you must meet the following requirements:

- Be 18 or older.
- Undergo a criminal history background check through the DOJ and the FBI.
- Have committed no offense or violation of the Private Security Services Act that would be grounds for license suspension or revocation.

- Have one year of experience (2,000 hours) as a patrolperson, guard, or watchperson, or the equivalent.
- Pass a two-hour multiple-choice examination covering the Private Security Services Act and other rules and regulations, business knowledge, emergency procedures, security functions, and use of deadly weapons. A copy of the Private Security Services Act is available through this link:  
[www.bsis.ca.gov/about\\_us/laws/pssact.shtml](http://www.bsis.ca.gov/about_us/laws/pssact.shtml)
- Submit a completed application with two recent passport-quality photographs, a \$500 application and examination fee and a Private Patrol Operator Live Scan form signed by the Live Scan Operator. A \$32 DOJ fingerprint processing fee and a \$19 FBI fingerprint processing fee *must* be paid at the Live Scan site for each applicant, partner, and officer. Send your application to the Bureau of Security and Investigative Services, P.O. Box 989002, West Sacramento, CA 95798-9002.

To request an application for licensure as a Private Patrol Operator or qualified manager, call the Department of Consumer Affairs at (800) 952-5210, or visit our Web site: [www.bsis.ca.gov](http://www.bsis.ca.gov).

**"Protection of the public shall be the highest priority for the Bureau of Security and Investigative Services in exercising licensing, regulatory and disciplinary functions. Whenever the protection of the public is consistent with other interests sought to be promoted, the protection of the public shall be paramount."**