

Lakin Correctional Center & Jail

1. Budget allocations for staffing and all purchases of reading materials available in libraries during 2018, including books and periodicals, with reference to the funding stream from which this money was drawn (e.g., from the inmate welfare fund);

Budget allocations for the facility library supervisor for the fiscal year is \$37,282.34. The wages for this position are paid through our general revenue fund.

Budget allocations for the inmate library workers for the fiscal year are \$3,312.00. This is four inmate library workers and two inmate library cart workers at \$46.00 per month times 12 months. The wages for these positions are paid out of the Inmate Benefit Fund.

For fiscal year 2018, the following expenditures were made for reading materials in our inmate library:

Barnes & Noble	\$ 41.58	Library books
Barnes & Noble	\$ 229.50	Library books
Barnes & Noble	\$ 95.12	Library books
Barnes & Noble	\$1,385.70	Library books
Ebsco	\$1,254.83	Newspaper subscriptions
Ebsco	\$ 80.96	Newspaper subscriptions price increase
National Geographic	\$ 68.38	Library books
Subscription Services	\$2,210.12	Magazine subscriptions
Thrift Books	\$ 13.89	Library books

All purchases of books, magazines and newspapers are paid from our Inmate Benefit Fund.

2. Requisition lists or other documents that detail the titles or reading materials purchased for libraries during 2018;

Please see attachment for book, newspaper and magazine purchase listings

3. Circulation data total occurrences of books being checked out in 2018 along with number of dictionaries.

Books checked out during the year of 2018 totaled 43,288

Dictionaries are part of the Reference Collection and are not permitted to be checked out, however dictionaries are placed in all our housing units and are always available to the inmates.