

STATE OF OHIO



DEPARTMENT OF REHABILITATION
AND CORRECTION

SUBJECT: LEVEL 4 / LEVEL 5 CLASSIFICATION FOR INMATES	PAGE <u>1</u> OF <u>14</u>
RULE/CODE REFERENCE:	SECTION: 111- NUMBER: 07
RELATED ACA STANDARDS: 3-4282;4283;4284; 4286;4287;4289; 4343;4367; and 4369	SUPERCEDES: 111-07 dated 01/28/99
RELATED AUDIT STANDARDS:	EFFECTIVE DATE: March 1, 2002
	APPROVED: February 7, 2002 <i>Reginald O. Wilkinson</i>

I. AUTHORITY:

This policy is issued in compliance with Ohio Revised Code Section 5120.01 which delegates to the Director of the Ohio Department of Rehabilitation and Correction the authority to manage and direct the total operations of the Department and to establish such rules and regulations as the director prescribes.

II. PURPOSE:

The purpose of this policy is to define the classification procedures for placing inmates in Level 4 and Level 5 security classifications.

III. APPLICABILITY:

This policy applies to all staff and inmates involved in the classification process, except inmates who are classified as death row status and held at Mansfield Correctional Institution.

IV. DEFINITIONS:

Classification Level 4 – A security level for inmates who are involved in, but not leading others to commit violent, disruptive, predatory or riotous actions, and/or a threat to the security of the institution as set forth in the established Level 4 criteria. This classification replaces the classification previously known as "maximum security." References to maximum security in the Administrative Code and other policies shall be construed as the equivalent of level 4.

Classification Level 5 – A security level for inmates who commit or lead others to commit violent, disruptive, predatory, riotous actions, or who otherwise pose a serious threat to the security of the institution as set forth in the established Level 5 criteria. This classification replaces the classification previously known as "high maximum security." References to "high maximum security" in the Administrative Code and other policies shall be construed as the equivalent of "level 5."

Privilege Level B – The initial privilege level assigned to an inmate classified into Levels 4 or 5.

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Privilege Level A – A less restrictive privilege level, which inmates may be placed into by the Privilege Level Review Committee, after a review of the inmate's status in Levels 4 or 5.

Seriously Mentally Ill – Serious mental illness means a substantial disorder of thought or mood which significantly impairs judgement, behavior, capacity to recognize reality or cope with the ordinary demands of life within the prison environment and is manifested by substantial pain or disability. Serious mental illness requires a mental health diagnosis, prognosis and treatment, as appropriate, by mental health staff. For purposes of this policy only, "seriously mentally ill" shall also include persons whose condition meets the criteria of the department's standard operating procedure for exclusion from OSP.

V. POLICY:

It is the policy and objective of the classification level system to create a process for the classification of inmates according to their security risk. This process shall consider behavior and such other objective factors as are available and relevant when assessing an inmate's institutional security needs. Inmates shall be placed at the lowest level of security possible that is still sufficient to ensure the safety and security of persons, the institution and the community. Inmates shall be placed at institutions that are consistent with their security classification rating. Inmates who are classified as level five and are determined to be seriously mentally ill shall not be housed at the Ohio State Penitentiary but shall be housed at another facility as required pursuant to departmental standard operating procedure.

VI. PROCEDURES:

A. Placement in Level 4 or 5 from Reception

Inmates may be placed at Level 4 or 5 from Reception, based upon the results of the scoring of the Security Designation Form. The Reception Coordinator and the Warden/Designee must recommend the placement, and the Bureau of Classification must approve it. The Reception Coordinator shall use the Security Designation Long Forms or Initial Designation Forms for females, referenced at the end of this directive.

B. Placement in Level 4 after Initial Placement:

The Warden, Deputy Warden, Major, Unit Management Administrator (UMA), Unit Manager, Rules Infraction Board (RIB), or Reception Coordinator may initiate placement into the Level 4 Classifications. If the Department has already made an initial assignment following reception, the person initiating the placement shall use the Supervision Review Forms, referenced at the end of this directive. Once initiated, the Warden/Designee shall establish a classification committee pursuant to rule 5120-9-53 of the Administrative Code to review the inmate's behavior and determine if the inmate meets one or more of the following Level 4 criteria:

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1. The inmate has demonstrated physically assaultive and/or predatory behavior resulting in physical harm/injury to any person.
2. The nature of the inmate's behavior presents a current threat to the security and orderly operation of the institution and safety of others.
3. The inmate has planned or participated in a serious disturbance or riot.
4. The inmate has possessed major contraband which poses a threat or danger to the institution. This includes but is not limited to: weapons, drugs, escape contraband, large amounts of currency.
5. The inmate has been identified by the institution Security Threat Group Coordinator as an active member involved in disruptive security threat group behavior.
6. The inmate escaped, attempted to escape or committed acts to facilitate an escape from a level 1 or 2 (or their equivalent, minimum or medium) security facility or while under supervision outside of the facility, resulting in physical harm or threatened serious physical harm to others or caused serious destruction to the physical plant.
7. The inmate has established an inappropriate relationship with a staff member.
8. The inmate through repetitive and/or seriously disruptive behavior has demonstrated an inability to adjust to Level 3 as evidenced by repeated class II rule violations.

The classification committee shall review the completed Supervision Review Form and any relevant information. The inmate is to be served with a Notice of Hearing Form (Form DRC2598) 48 hours prior to the hearing, and afforded the opportunity to appear before the entire committee, unless waived in writing, to offer any pertinent information, explanation and/or objections to Level 4 placement. The inmate will also be afforded the opportunity to submit a written statement to the committee. The classification committee shall determine whether the inmate has met one of the criteria above and whether the inmate should be placed in level 4. The classification committee shall make a recommendation accordingly.

The Classification committee shall forward its recommendation to the Warden/Designee. The Warden/Designee shall review the Supervision Review Form and all other information presented, and approve or disapprove the recommendation. If the warden approves the recommendation for level 4, he or she shall submit the recommendation to the Bureau of Classification for final disposition. The inmate may file a formal objection to the recommendation of the classification committee and warden with the Bureau of Classification within fifteen days. The Bureau of Classification will review the recommendation and any objections filed by the inmate, and make a final decision.

C. Placement in Level 5 after Initial Placement:

Placement into the Level 5 classification may be initiated by the Warden, Deputy Warden, Major, UMA, Unit Manager, RIB or the Reception Coordinator. The person initiating the placement shall use the Security Designation Long Form, referenced at the end of this directive. Once initiated, the Warden/Designee shall

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establish a classification committee to review the inmate's behavior and determine if the inmate meets one or more of the following Level 5 criteria:

1. The inmate has demonstrated physically or sexually assaultive and/or predatory behavior resulting in either serious physical injury or death to any person, or in an attempt to sexually assault any person, or to cause serious physical injury or death to any person. An inmate has demonstrated such behavior when the inmate has:
 - Physically assaulted another resulting in serious physical harm;
 - Assaulted or attempted to assault another with a deadly weapon
 - Compelled or attempted to compel another to perform sexual acts; engage in sexual conduct or sexual contact; or to submit to sexual contact; all by force or threat of force;
 - Compelled or coerced another, by force or the threat of serious physical harm or death, to provide anything of value, to perform any act, or to violate any rule.
2. The nature of the criminal offense committed prior to incarceration constitutes a current threat to the security and orderly operation of the institution and to the safety of others, for example, serious assaults against law enforcement, participation in organized criminal activity or actions indicating a serious escape risk.
3. The inmate has lead, organized, or incited a serious disturbance or riot that resulted in the taking of a hostage, significant property damage, physical harm, or loss of life.
4. The inmate has conspired or attempted to convey, introduce or possess major contraband which poses a serious threat or danger to the security of the institution. This includes but is not limited to:
 - Deadly weapons
 - Ammunition
 - Escape instruments
 - Drugs for distribution
5. The inmate has been identified by the institution Security Threat Group Coordinator as a leader, enforcer, or recruiter of a security threat group, which is actively involved in violent or disruptive behavior.
6. The inmate escaped, attempted to escape or committed acts to facilitate an escape from a level three or four (or their equivalent, close or maximum) security facility or while under supervision outside of the facility, resulting in physical harm or threatened serious physical harm to others or caused serious destruction to the physical plant.
7. The inmate has demonstrated an ability to compromise the integrity of staff, which resulted in a threat to the security of the institution.
8. The inmate knowingly exposed others to the risk of contracting a dangerous disease, such as HIV or hepatitis.
9. The inmate through repetitive and/or seriously disruptive behavior, has demonstrated a chronic inability to adjust to level 4B as evidenced by repeated class II rule violations.

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The classification committee shall review the completed Supervision Review Form and any other relevant information. The inmate is to be served with a Notice of Hearing (Form DRC2598) 48 hours prior to the hearing, and afforded the opportunity to appear before the entire committee, unless waived in writing, to offer any pertinent information, explanation and/or objections to Level 5 placement. The inmate will also be afforded the opportunity to submit a written statement to the committee. The classification committee shall document information presented by staff and the inmate (Forms DRC2627 and DRC2628). The classification committee shall determine whether the inmate has met one of the criteria above and whether the inmate should be placed in level 5. The classification committee shall make a recommendation accordingly, which shall be documented on the Classification Committee Report (Forms DRC2637, DRC2638, DRC2639).

The classification committee shall forward its recommendation to the Warden/Designee. The Warden/Designee shall review the Supervision Review Form and all other information presented, and approve or disapprove the recommendation. If the Warden approves a recommendation for an increase in security level, he or she shall submit the recommendation and the approval to the Bureau of Classification for final disposition. The inmate shall be notified of the warden's approval of the recommendation and may file a formal objection to the recommendations of the classification committee and warden with the Bureau of Classification within fifteen days of the date he is served with the committee's recommendation and warden's action. The Bureau of Classification will review the recommendation and any objections filed by the inmate, and make a final decision. The Bureau shall send a written copy of the decision to the institution, to be given to the inmate.

No level 5 inmate will be housed at the Ohio State Penitentiary who is determined to be seriously mentally ill, pursuant to the procedures of the department's bureau of mental health; or whose medical needs are inconsistent with that assignment, pursuant to Policy Directive 320-15, "Medical Classification."

D. Placement in Level 5 from Level 4

A classification Committee shall review the inmate's behavior and determine if the inmate meets at least one of the criteria for Level 5.

If the inmate's repetitive and/or seriously disruptive behavior has demonstrated a chronic inability to adjust to level 4B, the documentation must clearly reflect this. The classification committee must ensure that the documentation includes any repeated class II rule violations, information and/or descriptions of the inmate's behavior and how the behavior disrupted the operation of the housing unit, facility or its operation. For example:

- List any rule violations with dispositions and the dates of any violations within the previous twelve months.
- Detail the number of times it was necessary to use force to restrain or control the inmate.

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- List the instances of disruptions to meal, recreation, shower or scheduled activities, etc.
- Detail the impact on other inmates, threats, disruptions, etc.

The classification committee shall complete the process as described in subsection C., above.

E. 30 Day Review/Orientation Process

Placement into Level 4 or Level 5 varies in length depending on the nature of the initiating incident, criteria for placement, and/or demonstrated behavior in assigned level. All inmates placed into these levels shall have a review of their classification level completed by an assigned Unit staff member within 30 days of placement to determine if they have been properly classified. This review shall include a review of the inmate's file to ensure that proper documentation has been included detailing how/why the inmate has been classified into Level 4 or Level 5.

If the review finds that the inmate meets the appropriate criteria, Unit and/or programming staff will meet with the inmate to explain the classification and review processes and what the expectations are concerning his behavior, and appropriate program participation. This meeting will also afford the inmate the opportunity to request any needed assistance while assigned in the classification level. Staff will advise the inmate whether release to a general population institution in three years or less appears reasonably possible.

If the review finds that the inmate does not meet the Level 4 or Level 5 criteria, the reviewing staff member shall forward a written recommendation through the Deputy Warden of Operations, to the Warden recommending that the inmate be transferred to an appropriate institution. The reasons for the recommendation must be listed to reflect why the inmate is not appropriate for Level 4 or Level 5 and is more appropriate for another level.

If the Warden concurs with the recommendation, the packet will then be forwarded, along with a newly completed Supervision Review Form, to the Bureau of Classification for appropriate action. If the Warden disagrees with the committee's recommendation, the inmate remains at his current status and this decision is not appealable.

F. Privilege Level Review Process

Inmates placed into Level 4 or 5 will initially be assigned to privilege level B (5B or 4B). They will remain in this level until recommended for reduction by the Privilege Level Review Committee, and approved by the Warden/Designee. Reductions from Privilege Level B to A do not require the Bureau of Classification's approval. However, a Privilege / Security Level Review, Level 5B, 5A & 4B Form (Form DRC2634, DRC2636) must be completed, approved at the institution and entered into the DOTS system when a privilege level changes.

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The privilege level review process – not to be confused with a Supervision Review – weighs both known behavior and future risk levels. The information reviewed during the assessment will include, but is not limited to:

- Program Involvement
- Current privilege level
- Time served in current privilege level
- Total time spent in level 5 and/or level 4
- Time left to spend on current sentence
- Time since last incident that resulted in inmate being designated level 5 or 4
- Conduct Reports
- Reason for placement
- Behavior in the last five years – Prior to Level 4 or 5 classification
- Security level when placed
- Adjustment/behavior after placement
- Interaction with others (staff and/or inmates)
- The offender recognizes and acknowledges factors contributing to the commission of the placement offense and nature
- Other Factors which indicate a risk of future violence

The committee will use professional correctional judgment to evaluate the inmate's likelihood to repeat prohibited actions. The privilege level review will be in a narrative form to record the factors considered by the evaluating employee. The inmate will appear before the Privilege Level Review Committee to ensure that he or she has the opportunity to have input into the process and respond to questions the committee may have during the review. The Privilege Level Review Committee will consist of a Unit staff member, a Custody staff member, and a Warden's designee. They may consult with any other staff person (Mental Health, Medical, Executive Staff, etc.) during the course of the review process.

G. Privilege Level Review for Level 4

Inmates placed in level 4 shall receive privilege level reviews during the time between annual supervision reviews and at the time of the annual review. The annual supervision review procedures are more fully described below. The provisions of this section pertain only to privilege levels within the assigned security level.

Privilege level 4B is an entry level privilege status. Placement in 4B is for an indeterminate period. Inmates classified into Level 4B shall have an assessment completed every six months. Inmates who are in privilege level 4B and have been reviewed pursuant to this subsection may be placed in privilege level 4A.

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The inmate will appear before the committee to discuss and review the placement issues. The inmate shall have the opportunity to present information, express objections and explain the current classification. The committee will advise the inmate of their expectations and any steps the inmate can take to improve his or her eligibility for reduction. The first assessment will take place six months after the initial placement, and will continue every six months thereafter.

The Privilege Level Review Committee will make a recommendation to the Warden/Designee to either continue the inmate in 4B, reduce the inmate to 4A, or increase the inmate from 4A to 4B, which must be supported by a written rationale. The Warden/Designee shall then render a decision based on the Committee's recommendation. This decision is not appealable. The Privilege Level Review Committee may also recommend a special supervision level review if that is warranted, in their judgment. Such special reviews must be approved by an individual who could initiate such a placement and shall follow the procedures described for an annual supervision review, described below.

H. Privilege Level Review for Level 5

Inmates placed in level 5 shall receive privilege level reviews during the time between annual supervision reviews and at the time of the annual review. The annual supervision procedures are more fully described below. The provisions of this section pertain only to privilege levels within the assigned security level. Inmates classified into Level 5B shall have an assessment completed every three months; inmates classified as Level 5A shall have an assessment completed every six months.

Placement in Level 5 is for an indeterminate period. Privilege level 5B is an entry level privilege status. Inmates who are in privilege level 5B and have been reviewed pursuant to this subsection may be placed in privilege level 5A.

The Privilege Level Review Committee will consist of three members, designated by the Warden/Designee, such as the inmate's Unit Manager, Case Manager (to comment on educational programming, and other programming), Mental Health staff, and/or a custody staff person.

The inmate will appear before the committee to discuss and review the placement issues. The inmate shall have the opportunity to present information, express objections and explain the current classification. The committee will advise the inmate of their expectations and any steps the inmate can take to improve his or her eligibility for reduction. The first review for 5A inmates will take place six months after the initial placement, and will continue every six months thereafter. The first review for 5B inmates will take place three months after the initial placement, and will continue every three months thereafter.

At the annual (one-year) review a Privilege / Security Level Review, Level 5B, 5A & 4B Form (Form DRC2634, DRC2636) will be completed – regardless of the

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recommendation - affording the inmate the normal classification review and appeals process.

The Review Committee will make a recommendation to the Warden/Designee to either continue the inmate in 5B, reduce him to 5A or increase the inmate from 5A to 5B, which must be supported by a written rationale. The Warden/Designee shall then render a final decision based on the Committee's recommendation. This decision is not appealable. The Privilege Level Review Committee may also recommend a special supervision level review if that is warranted, in their judgment. Such special reviews must be approved by an individual who could initiate such a placement and shall follow the procedures described for an annual supervision review, described below.

I. Annual Supervision Level Review

All Level 4 and Level 5 inmates will have supervision level reviews completed at least annually. The classification Committee shall consist of three members, which may include the Deputy Warden of Operations/Designee, the Unit Management Administrator, a Unit Manager, a Case Manager and/or other Unit Staff member and may include a Mental Health staff. All annual reviews of Level 5 inmates must include a Director's designee to review all pertinent information and make a recommendation.

The inmate is to be served with a Notice of Hearing 48 hours prior to the hearing, and afforded the opportunity to appear before the entire committee, unless waived in writing, to offer any pertinent information, explanation and/or objections to Level 4 or 5 placement. The inmate will be afforded the opportunity to submit a written statement to the committee. The committee shall make a comprehensive review of the inmate's institutional adjustment and behavior, including his behavior since placement in level 5 in order to make an assessment of the risk to safety and security posed by such an inmate.

This committee shall review the completed Privilege / Security Level Review, Level 5B, 5A & 4B Form (DRC2634, DRC2636), and shall take into consideration at a minimum the following information:

- Reason for placement in Level 4 or 5 and relevant circumstances;
- Conduct Reports;
- Current privilege level;
- Time served in current privilege level;
- Total time spent in level 5 and/or level 4;
- Time left to spend on current sentence;
- Time since last incident that resulted in inmate being designated level 5 or 4;
- Program Involvement;
- Behavior in the last five years, including prior to Level 4 or 5 classification;
- Security level prior to placement;
- Adjustment/behavior after placement;
- Factors which indicate a risk of future violence;

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- Interaction with others (staff and/or inmates);
- Recognition and acknowledgment of the factors contributing to the commission of the placement offense and nature;
- The findings and recommendations of the previous assessment committees;
- Previous review committees;
- The findings and recommendations of all assessment committees subsequent to the placement in level 4 or level 5;
- The findings and recommendations of all supervision review committees subsequent to placement in level 4 or level 5;

The committee will use professional correctional judgment to evaluate the inmate's likelihood to repeat prohibited actions. The classification committee shall review the completed Privilege / Security Level Review, Level 5B, 5A & 4B Form and any other relevant information. The committee shall review and evaluate the factors listed above, the circumstances underlying the placement in Level 4 or 5, the reasons for initial placement, the inmate's subsequent actions and his demonstrated attitude. The committee shall determine whether there has been a diminishing of the inmate's risk to the safety of persons or institutional security, within their professional correctional judgment. The committee shall make a recommendation to reduce or continue the inmate's security level accordingly. The committee shall identify the basis for its decision and the factors relied upon. If the committee believes the inmate presents a threat to security of a general-population institution, the committee shall document their conclusions as to the inmate's risk and their reasons.

The classification committee shall forward its recommendation to the Warden/Designee ("Warden"). The Warden shall review the Privilege / Security Level Review, Level 5B, 5A & 4B Form and all other information presented. Following the review, the Warden may approve or disapprove the recommendation. The Warden may request a transfer regardless of the committee's recommendation. If the Warden recommends a transfer, he or she shall submit the recommendation and the transfer request to the Bureau of Classification for final disposition. The inmate shall be notified of the Warden's action. The inmate shall be told that he may file a formal objection to the recommendations of the classification committee and warden with the Bureau of Classification within fifteen days of the date he is served with the committee's recommendation and warden's action. The Bureau of Classification will review the recommendation and any objections filed by the inmate, and make a decision.

J. Optional Procedure for Placement and Retention in Level 5

The Department, its employees and its administrators may utilize an optional procedure when placing an inmate in level 5 or considering whether an inmate should be retained in level 5. This procedure shall be optional at the discretion of the staff and officials of the department. This procedure may be utilized to replace any step or all steps in the processes described above for placement and retention at level 5.

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The staff and officials may conduct any hearing, consideration or proceeding using videoconference communications. The inmate; the case manager, unit management administrator (" U.M.A.") or other institution representative; and the chief of the bureau of classification or designee, at a minimum, shall participate in the videoconference hearing. The case manager, U.M.A. or other institution representative shall provide information about the inmate's adjustment, program participation and other information relevant to the decision. The warden or a designee may also participate to present information or opinions, as may any other person who may offer information that is relevant to the issue being considered.

The institution representatives shall present information concerning the items for consideration by a classification committee conducting an annual supervision level review, as identified in the subsection above. The chief of the bureau of classification may obtain any additional information as will likely be reasonably relevant to the decision, and is encouraged to obtain it in advance of the proceeding to assist in the efficient consideration of the matter. The chief of the bureau may continue the hearing at any time to allow the collection of additional information or to assist with the deliberative process.

The inmate shall be permitted a reasonable opportunity to present information and statements regarding the issue at hand. The department may videotape the proceeding for its subsequent use, but taping is not mandatory. Confidential information may be presented to the chief of the bureau without disclosure to the inmate.

The chief of the bureau shall evaluate the inmate for retention at level five or transfer to a lower security level as described in the subsection of this policy that addresses the annual supervision level review. The chief shall determine whether there has been a diminishing of the inmate's risk to the safety of persons or institutional security, within his or her professional correctional judgment. If the chief of the bureau relies upon confidential information, he or she shall indicate this reliance and shall disclose to the inmate as much of the substance of the information as possible. The chief is not required to disclose the substance of confidential information relied upon if doing so would jeopardize security.

The chief shall notify the inmate of the decision. The chief may choose to verbally notify the inmate of the decision at the conclusion of the videoconference, though it is not required. In every case, the decision of the chief and supporting reasons shall be reduced to writing, and a copy shall be given to the inmate. The inmate shall be permitted to request that the chief of the bureau reconsider the decision. Such request shall be in writing, directed to the chief of the bureau and must state reasons in support of the request.

Forms:

Security Designation Long Form: Form Nos. DRC2568, DRC2630, DRC2569

Initial Designation Forms, females: Form Nos. DRC2605, DRC2606 & ORC2607

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Supervision Review Forms: DRC2098, DRC2094, DRC2629, DRC2338

Notice of Hearing Form: DRC2598

Information Presented by the Inmate: DRC2627

Information Presented by Staff: DRC2628.

Classification Committee Report Level 6 Placement, DRC2637, DRC2638, DRC2639

Privilege / Security Level Review, Level 5B, 5A & 4B Form: DRC2634, DRC2636

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RECOMMENDED PRIVILEGE LEVELS FOR LEVELS 5 AND 4:

	Level 5B	Level 5A	Level 4B	Level 4A
Clothing	3 State Issue Uniforms	3 State Issue Uniforms	3 State Issue Uniforms	3 State Issue Uniforms
Privilege Level Review	3 Months	6 Months	6 Months	N/A
Classification Status Review	Annually	Annually	Annually	Annually
Phone Calls	One ten minute call per month. All others only by request of Attorney of Record or confirmed serious illness or death in the family (Warden's Discretion)	Two ten minute calls per month. All others only by Request of Attorney of Record or confirmed serious illness or death in the family. (Warden's Discretion)	One ten minute call per week. All others only by request of Attorney of Record or confirmed serious illness or death in the family (Warden's Discretion)	2 times per day
Recreation	5 one-hour periods per week, inside or outside recreation areas.	5 one-hour periods per week; inside or outside recreation areas. Congregate recreation opportunity with at least one other inmate.	5 one-hour periods per week; inside or outside recreation pods. Congregate recreation with at least one other inmate.	Seven 1 1/2 hour periods per week
Shaving	3 times per week	3 times per week	5 times per week	Anytime during the day.
Shower	5 times per week	5 times per week	5 times per week	Twice per day.
TV	State Issued or purchase from commissary. Programming only.	State Issued or purchase from commissary. Programming and Network.	Network and Institutional programming provided on range TV. Movie rentals on weekends and holidays.	May have personal TV
Walkman	None	Walkman w/ AM/FM w/cassette player. No cassettes permitted. Battery operated.	Walkman/Cassette AM/FM w/cassette player. Battery operated. Five (5) cassettes permitted.	Commissary Purchase or Approved Vendor
Visits	Non-Contact, 2 visits per month, per visitor for up to 2.5 hours; Attorney of Record, Clergy of	Non-Contact, 2 visits per month, per visitor for up to 3.5 hours; Attorney of Record, Clergy of	Non-Contact, 2 visits per month, per visitor for up to 4 hours; Attorney of Record, Clergy of Record.	Contact, 2 visits per month for up to 7 hours.

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	Record.	Record.		
Library/Legal Service	Library: 3 paperback books Legal: Per kite to Paralegal.	Library: 4 paperback books Legal: Per kite to Paralegal.	Library: 5 paperback books Legal: Per kite to paralegal.	Minimum 4½ hours per week.
Programming	Broadcast over TVs provided in each cell Small group programming in program booths	Broadcast over TVs provided in each cell Small group programming in program booths	Broadcast over TVs provided on range. Small group counseling, no more than four inmates.	Broadcast over TVs; Small group counseling.
Commissary Spending Limit Twice Per Month	\$30.00	\$50.00	\$70.00	\$100.00