

BEFORE THE PERSONNEL APPEALS BOARD
STATE OF WASHINGTON

SHARON KIESEL,

Appellant,

v.

DEPARTMENT OF CORRECTIONS,

Respondent.

Case No. D93-144

MOTION AND
ORDER OF DISMISSAL

The Appellant hereby notifies the Personnel Appeals Board that she wishes to withdraw the above-entitled appeal.

DATED June 6, 1994

Robert S. [Signature] W.S.B.A.# 17323
Appellant/Attorney/Representative

This matter came on regularly before the Personnel Appeals Board on the consideration of the request of the Appellant to withdraw her appeal. The Board having reviewed the files and records herein, being fully advised in the premises, and it appearing to the Board that the Appellant has requested to withdraw her appeal, now enters the following:

ORDER

NOW, THEREFORE, IT IS HEREBY ORDERED that the Appellant's request to withdraw her appeal is granted and the appeal is dismissed.

DATED this 13th day of June, 1994.

WASHINGTON STATE PERSONNEL APPEALS BOARD

[Signature]
Douglas E. [Signature]
[Signature]



2828 Capitol Blvd.
PO Box 40911
Olympia, WA 98504-0911

STATE OF WASHINGTON
PERSONNEL APPEALS BOARD

(206) 586-1481
(SCAN) 321-1481
(FAX) 753-0139

June 13, 1994

Robert F. Spaulding
Attorney At Law
P.O. Box 7846
Olympia, Washington 98507-7846

Re: Sharon Kiesel v. Department Of Corrections, Dismissal
Appeal, Case No. D93-144

Dear Mr. Spaulding:

Enclosed is a copy of the order of the Personnel Appeals Board in the above-referenced matter. The order was entered by the Board on June 13, 1994.

Very truly yours,

Judy K. Larson

Judy K. Larson
Confidential Secretary

gmh

Enclosure

cc: Sharon Kiesel, APP
Joe Olson, AAG
Jennie Adkins, PO
Sue Zukowski, WFSE





2828 Capitol Blvd.
PO Box 40911
Olympia, WA 98504-0911

STATE OF WASHINGTON
PERSONNEL APPEALS BOARD

(206) 586-1481
(SCAN) 321-1481
(FAX) 753-0139

June 1, 1994

Robert F. Spaulding
P. O. Box 7846
Olympia, Washington 98507-7846

Re: Sharon Kiesel v. Department of Corrections, Case Nos.
D93-144 and D93-145

Dear Mr. Spaulding:

The Personnel Appeals Board (PAB) has recently been authorized by the Legislature and the Governor to become a full-time board. Therefore the Board requested that all cases which have not yet been heard on the merits be returned by hearings examiners.

As you know, the above-referenced cases were previously assigned to be heard by Hearings Examiner Jennifer Woods.

In reviewing these cases, it appears that a settlement is pending between the parties. Please let us know by June 17, 1994, what the status of the cases are or whether we should begin the scheduling process.

If the cases have settled, please sign, date and return the enclosed Motion and Order of Dismissal.

Very truly yours,

Judy K. Larson

Judy K. Larson
Confidential Secretary

njh
Enclosure

cc: Sharon Kiesel, App
Joseph Olson, AAG
Jennie Adkins, PO
Sue Zukowski, WFSE
Jennifer Woods, HE

CERTIFICATE OF MAILING

I certify that I mailed a copy of this document by depositing with Consolidated Mail Services on 2-4-94 to all parties or their counsel of record. I certify under penalty of perjury of the laws of the state of Washington that the foregoing is true and correct.
Dated 2-4-94 at Lacey, WA.

RECEIVED

FEB 8 1994

PERSONNEL
APPEALS BOARD

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Sharon J. Kiesel

BEFORE THE PERSONNEL APPEALS BOARD
STATE OF WASHINGTON

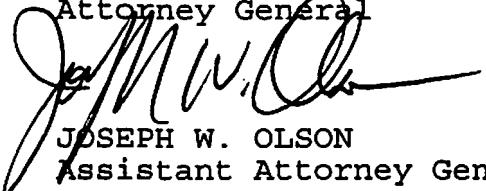
SHARON KIESEL,)	
)	NO. <u>D93-144</u>
Appellant,)	NO. D93-145
)	
v.)	NOTICE OF SUBSTITUTION
)	OF COUNSEL
STATE OF WASHINGTON,)	
DEPARTMENT OF CORRECTIONS,)	
)	
Respondent.)	

TO: VICTORIA W. SHELDON, Executive Secretary, Washington State Personnel Appeals Board;
SHARON KIESEL, Appellant, and her attorney, ROBERT F. SPAULDING.

NOTICE IS HEREBY GIVEN that JOSEPH W. OLSON, Assistant Attorney General, hereby substitutes for MICHAEL P. SELLARS, Assistant Attorney General, as the attorney for Respondent in the above-entitled action. It is requested that any and all further pleadings herein be served upon the undersigned attorney at the Office of the Attorney General at the address given below.

DATED this 4th day of February, 1994.

CHRISTINE O. GREGOIRE
Attorney General



JOSEPH W. OLSON
Assistant Attorney General
WSBA No. 20706
Attorney for Respondent

C. F. (RICK) CORDES, III
JOHN McCUTCHEON PARR
DARREL L. PEEPLES
R. ALAN SWANSON
EDWARD EARL YOUNGLOVE, III

—
RALPH G. SWANSON
OF COUNSEL

SWANSON, PARR, CORDES,
YOUNGLOVE & PEEPLES, P.S.
ATTORNEYS AT LAW
EASTSIDE PROFESSIONAL PLAZA
924 EAST SEVENTH AVENUE
P.O. BOX 7846
OLYMPIA, WASHINGTON 98507-7846
FACSIMILE (206) 754-9268

(206) 357-7791

February 2, 1994

WILLIAM LEE PARR (1976)
CLIFFORD F. CORDES, JR. (1980)

RECEIVED

FEB 3 1994

PERSONNEL
APPEALS BOARD

Ms. Victoria Sheldon
Personnel Appeals Board
2828 Capitol Boulevard
KKK-11
Olympia, WA 98504-4911

Re: Kiesel vs. DOC
Case No. D93-144 & D93-145

Dear Ms. Sheldon:

Enclosed, for filing, is our Notice of Withdrawal and Consent to Substitution of Counsel in this matter.

By copy of this letter we are hereby serving Mike Sellars, Assistant Attorney General.

Very truly yours,

SWANSON, PARR, CORDES,
YOUNGLOVE & PEEPLES, P.S.


Judith E. Luther
Legal Assistant

DLP/jel
Enclosure

cc: Mike Sellars, AAG
Sue Zukowski, WFSE
Jennifer Woods, HE

RECEIVED

FEB 3 1994

PERSONNEL
APPEALS BOARD

BEFORE THE PERSONNEL APPEALS BOARD

STATE OF WASHINGTON

SHARON KIESEL,

Appellant,

vs.

DEPARTMENT OF CORRECTIONS,

Respondent.

No. D93-144
D93-145

NOTICE OF WITHDRAWAL AND
CONSENT TO SUBSTITUTION
OF COUNSEL

TO: JENNIFER WOODS, Hearing Examiner; and
TO: PERSONNEL APPEALS BOARD; and
TO: MICHAEL P. SELLARS, Assistant Attorney General.

YOU, AND EACH OF YOU, WILL PLEASE TAKE NOTICE that DARREL L. PEEPLES hereby withdraws as attorney for the Appellant, SHARON KIESEL, and consents to the substitution of ROBERT F. SPAULDING of SWANSON, PARR, CORDES, YOUNGLOVE & PEEPLES, P.S., 924 E. 7th Avenue, Suite A, P.O. Box 7846, Olympia, Washington 98507-7846, as attorney for said Appellant.

DATED this 2nd day of February, 1994.

SWANSON, PARR, CORDES,
YOUNGLOVE & PEEPLES, P.S.

SWANSON, PARR, CORDES,
YOUNGLOVE & PEEPLES, P.S.



ROBERT F. SPAULDING
WSBA 17323



DARREL PEEPLES
WSBA 885

SWANSON, PARR, CORDES,
YOUNGLOVE, PEEPLES & WYCKOFF, P.S.
ATTORNEYS AT LAW
EASTSIDE PROFESSIONAL PLAZA, SUITE A
924 EAST SEVENTH AVENUE
P.O. BOX 7846
OLYMPIA, WASHINGTON 98507-7846
FACSIMILE (206) 754-9268
(206) 357-7791

C. F. (RICK) CORDES, III
JOHN McCUTCHEON PARR
DARREL L. PEEPLES
R. ALAN SWANSON
EDWARD EARL YOUNGLOVE, III

—
RALPH G. SWANSON
OF COUNSEL

SWANSON, PARR, CORDES,
YOUNGLOVE & PEEPLES, P.S.
ATTORNEYS AT LAW
EASTSIDE PROFESSIONAL PLAZA
924 EAST SEVENTH AVENUE
P.O. BOX 7846
OLYMPIA, WASHINGTON 98507-7846
FACSIMILE (206) 754-9268

(206) 357-7791

January 27, 1994

WILLIAM LEE PARR (1976)
CLIFFORD F. CORDES, JR. (1980)

RECEIVED

JAN 28 1994

PERSONNEL
APPEALS BOARD

Ms. Victoria Sheldon
Personnel Appeals Board
2828 Capitol Boulevard
KKK-11
Olympia, WA 98504-4911

Re: Kiesel vs. DOC
Case No. D93-144 & D93-145

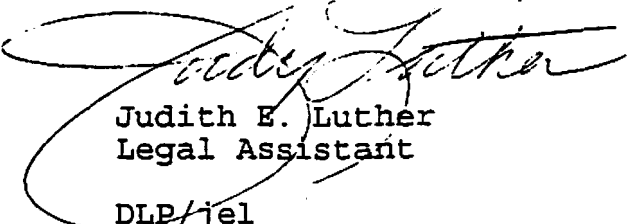
Dear Ms. Sheldon:

Enclosed, for filing, is our Notice of Withdrawal and Consent to Substitution of Counsel in this matter.

By copy of this letter we are hereby serving Mike Sellars, Assistant Attorney General.

Very truly yours,

SWANSON, PARR, CORDES,
YOUNGLOVE & PEEPLES, P.S.



Judith E. Luther
Legal Assistant

DLP/jel
Enclosure

cc: Mike Sellars, AAG
Sue Zukowski, WFSE
Jennifer Woods, HE

RECEIVED

JAN 28 1994

PERSONNEL
APPEALS BOARD

BEFORE THE PERSONNEL APPEALS BOARD
STATE OF WASHINGTON

SHARON KIESEL,

Appellant,

vs.

DEPARTMENT OF CORRECTIONS,

Respondent.

No. D93-144
D93-145

NOTICE OF WITHDRAWAL AND
CONSENT TO SUBSTITUTION
OF COUNSEL

TO: JENNIFER WOODS, Hearing Examiner; and
TO: PERSONNEL APPEALS BOARD; and
TO: MICHAEL P. SELLARS, Assistant Attorney General.

YOU, AND EACH OF YOU, WILL PLEASE TAKE NOTICE that EDWARD E. YOUNGLOVE hereby withdraws as attorney for the Appellant, SHARON KIESEL, and consents to the substitution of DARREL L. PEEPLES of SWANSON, PARR, CORDES, YOUNGLOVE & PEEPLES, P.S., 924 E. 7th Avenue, Suite A, P.O. Box 7846, Olympia, Washington 98507-7846, as attorney for said Appellant.

DATED this 25 day of January, 1994.

SWANSON, PARR, CORDES,
YOUNGLOVE & PEEPLES, P.S.

SWANSON, PARR, CORDES,
YOUNGLOVE & PEEPLES, P.S.

EDWARD E. YOUNGLOVE
WSBA 5873

DARREL PEEPLES
WSBA 885

SWANSON, PARR, CORDES,
YOUNGLOVE, PEEPLES & WYCKOFF, P.S.
ATTORNEYS AT LAW
EASTSIDE PROFESSIONAL PLAZA, SUITE A
924 EAST SEVENTH AVENUE
P.O. BOX 7846
OLYMPIA, WASHINGTON 98507-7846
FACSIMILE (206) 754-9268
(206) 357-7791

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JAN 7 - 1994

BEFORE THE PERSONNEL APPEALS BOARD

STATE OF WASHINGTON

PERSONNEL APPEALS BOARD

SHARON KIESEL,)
)
 Appellant,)
)
 vs.)
)
 DEPARTMENT OF CORRECTIONS,)
)
 Respondent.)

Case Nos. D93-144 and 145
NOTICE OF HEARING

TO: SHARON KIESEL, Appellant, and EDWARD EARL YOUNGLOVE, III,
her attorney;

AND TO: MICHAEL P. SELLARS, Assistant Attorney General;

PLEASE TAKE NOTICE that the above-captioned matter will come on for hearing before JENNIFER WOODS, Hearings Examiner, on Monday, March 7, 1994 at 10:00 a.m. at the Department of Corrections, Division of Community Corrections, 10109 South Tacoma Way, Building C, Tacoma, Washington.

DATED this 6th day of January, 1994.

PERSONNEL APPEALS BOARD
STATE OF WASHINGTON



By: JENNIFER WOODS
Hearings Examiner

cc: Jennie Adkins
Laura Saint
Linda Giles
Victoria Sheldon

NOTICE OF HEARING

JENNIFER WOODS
Attorney at Law
715 North 193rd Place
Seattle, WA 98133
(206) 546-9081

CASE ASSIGNMENT

11/19/93

RE: Case No.: D93-144
Case Name: Sharon Kiesel v. DOC

The above-referenced case has been assigned to:

Hearings Examiner Jennifer Woods
715 N 193rd Pl
Seattle, WA 98133

Phone: 206-546-9081

You will be contacted by the hearings examiner to arrange a date and location for the hearing.

cc: Sharon Kiesel
Edward Earl Younglove
Michael P. Sellars
Sue Zukowski

CERTIFICATE OF MAILING

I certify that I mailed a copy of this document by depositing with Consolidated Mail Services on 11-08-93 to all parties or their counsel of record. I certify under penalty of perjury of the laws of the state of Washington that the foregoing is true and correct. Dated 11-08-93 at Lacey, WA.

RECEIVED

NOV 10 1993

PERSONNEL APPEALS BOARD

Sharon J. Kezar

BEFORE THE PERSONNEL APPEALS BOARD
STATE OF WASHINGTON

SHARON KIESEL,

Appellant,

v.

STATE OF WASHINGTON,
DEPARTMENT OF CORRECTIONS,

Respondent.

NO. D93-144 and D93-145

NOTICE OF APPEARANCE

TO: VICTORIA W. SHELDON, Wash. State Personnel Appeals Board;
SWANSON, PARR, CORDES, YOUNGLOVE & PEEPLES, Attorneys for Appellant;
SUE ZUKOWSKI, Washington Federation of State Employees.

PLEASE TAKE NOTICE that the Respondent, State of Washington, Department of Corrections, without waiving objection as to the sufficiency of service of process or jurisdiction of this Board, does hereby enter its appearance in the above-entitled action, by and through its attorneys, CHRISTINE O. GREGOIRE, Attorney General, and MICHAEL P. SELLARS, Assistant Attorney General, and requests that all further pleadings herein be served upon said Respondent at the Office of the Attorney General at the address given below.

DATED this 8th day of November, 1993.

CHRISTINE O. GREGOIRE
Attorney General

M Sellars

MICHAEL P. SELLARS
Assistant Attorney General
WSBA No. 21331
Attorney for Respondent

ATTORNEY GENERAL OF WASHINGTON
Labor & Personnel Division
670 Woodland Square Loop SE
PO BOX 40145
Olympia, WA 98504-0145
(206) 407-0009

5

NOTIFICATION OF MAILING

I certify that I mailed a copy of this document by depositing with Consolidated Mail Services on 11-08-93 to all parties or their counsel of record. I certify under penalty of perjury of the laws of the state of Washington that the foregoing is true and correct.

Dated 11-08-93 at Lacey, WA.

Sharon J. Keizer

RECEIVED

NOV 10 1993

PERSONNEL APPEALS BOARD

BEFORE THE PERSONNEL APPEALS BOARD
STATE OF WASHINGTON

SHARON KIESEL,)	
)	
Appellant,)	NO. <u>D93-144</u> and D93-145
)	
v.)	NOTICE OF APPEARANCE
)	
STATE OF WASHINGTON,)	
DEPARTMENT OF CORRECTIONS,)	
)	
Respondent.)	

TO: VICTORIA W. SHELDON, Wash. State Personnel Appeals Board;
SWANSON, PARR, CORDES, YOUNGLOVE & PEEPLES, Attorneys for Appellant;
SUE ZUKOWSKI, Washington Federation of State Employees.

PLEASE TAKE NOTICE that the Respondent, State of Washington, Department of Corrections, without waiving objection as to the sufficiency of service of process or jurisdiction of this Board, does hereby enter its appearance in the above-entitled action, by and through its attorneys, CHRISTINE O. GREGOIRE, Attorney General, and MICHAEL P. SELLARS, Assistant Attorney General, and requests that all further pleadings herein be served upon said Respondent at the Office of the Attorney General at the address given below.

DATED this 8th day of November, 1993.

CHRISTINE O. GREGOIRE
Attorney General

M Sell

MICHAEL P. SELLARS
Assistant Attorney General
WSBA No. 21331
Attorney for Respondent

ATTORNEY GENERAL OF WASHINGTON
Labor & Personnel Division
670 Woodland Square Loop SE
PO BOX 40145
Olympia, WA 98504-0145
(206) 407-0009

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BEFORE THE PERSONNEL APPEALS BOARD

STATE OF WASHINGTON

NOV 04 1993

PERSONNEL APPEALS BOARD

SHARON KIESEL,

Appellant,

vs.

DEPARTMENT OF CORRECTION,

Respondent.

NO. D93-144

NOTICE OF APPEARANCE

TO: Department of Corrections, by and through its Attorney, KATHY NOLAN:

NOTICE IS HEREBY GIVEN that the firm of SWANSON, PARR, CORDES, YOUNGLOVE & PEEPLES, P.S., hereby makes its appearance for and on behalf of the appellant, above named, and a copy of all pleadings should be served upon said firm at the office address below stated.

DATED this 2 day of November, 1993.

SWANSON, PARR, CORDES, YOUNGLOVE & PEEPLES, P.S.

EDWARD E. YOUNGLOVE III, WSBA No. 5873 Attorney for Appellant

Office and Post Office Address:

Eastside Professional Plaza, Suite A
924 E Seventh Avenue
PO Box 7846
Olympia, Washington 98507
(206) 357-7791

cc: Sue Zukowski

SWANSON, PARR, CORDES,
YOUNGLOVE & PEEPLES, P.S.
ATTORNEYS AT LAW
EASTSIDE PROFESSIONAL PLAZA, SUITE A
924 EAST SEVENTH AVENUE
P.O. BOX 7846
OLYMPIA, WASHINGTON 98507-7846
FACSIMILE (206) 754-9268
(206) 357-7791



2828 Capitol Blvd.
PO Box 40911
Olympia, WA 98504-0911

STATE OF WASHINGTON
PERSONNEL APPEALS BOARD

(206) 586-1481
(SCAN) 321-1481
(FAX) 753-0139

November 1, 1993

Sue Zukowski, Area Representative
Washington Federation of State Employees
10116 - 36th Avenue Court SW, #16
Tacoma, Washington 98499

RE: Sharon Kiesel v. Department of Corrections, Suspension
Appeal Case No. D93-145 and Dismissal Appeal Case No.
D93-144

Dear Ms. Zukowski:

Your letters of appeal to the Personnel Appeals Board were received on October 27, 1993.

These matters are being assigned to Hearings Examiner Jennifer Woods. You will be contacted to arrange a date, time and location for the hearing.

Sincerely,

Victoria W. Sheldon

Victoria W. Sheldon
Executive Secretary

VWS: njh

cc: Sharon Kiesel, App
Cordes, Younglove & Peeples, Atty
Kathy Nolan, AAG
Jennie Adkins, PO



CHASE RIVELAND
Secretary



STATE OF WASHINGTON
DEPARTMENT OF CORRECTIONS
McNEIL ISLAND CORRECTIONS CENTER
P. O. Box 900 • Steilacoom, Washington 98388-0900

RECEIVED
OCT 21 1993
Department of Corrections
Division of Human Resources

October 15, 1993

RECEIVED

OCT 29 1993

**PERSONNEL
APPEALS BOARD**

Sharon Kiesel
8521 29th Ave. Ct. S. #6
Tacoma, WA 98409

CONFIDENTIAL --
PERSONAL SERVICE

Ms. Kiesel:

This is official notification that you are being dismissed from your position as a Pharmacy Assistant-A at McNeil Island Corrections Center (MICC) effective November 3, 1993, at the end of your work shift.

This disciplinary action is taken pursuant to the Civil Service Laws of Washington State, Chapter 41.06, Revised Code of Washington, and the Merit System Rules, Title 356, Washington Administrative Code (MSR), and Sections 356-34-010 (1)(a) Neglect of Duty, (b) Inefficiency, (c) Incompetence, (h) Gross misconduct and 356-34-040 Dismissal -- Notification.

Specifically, you committed an act of gross misconduct, neglected your duty, and were inefficient and incompetent when on June 21, 1993 you admittedly incorrectly filled a prescription for inmate Victor P. Inmate No. 216699. The label provided you by your supervisor, Pharmacist Linda Paulson, indicated the refill was for Lanoxin 0.25 mg tablets. You filled the prescription with Synthroid 0.025 mg tablets. The Lanoxin tablets are white in color and the medication is used to control atrial fibrillation. The Synthroid is a synthetic thyroid medication, used to increase the level of thyroid hormones, with tablets that are peach in color. These actions are described in more detail in the Employee Conduct Report, completed on August 13, 1993 (Attachment 1).

As a licensed Pharmacy Assistant A, you have a duty to dispense medication appropriately and accurately. In fact, the safety and well-being of inmates depends on it. I find your actions in this instance particularly alarming, as the difference in the type of medications (heart vs. thyroid) would have had severe repercussions if the medication had not been corrected and had been ingested by the inmate. For example, as stated in Ms. Callaghan's supervisory report; ". . . withholding the Lanoxin in this case could cause a potentially lethal heart rhythm. Ingesting the

Sharon Kiesel
October 15, 1993
Page 2 of 3

Synthroid would subject the inmate's already compromised cardiac system wrongly to a thyroid preparation which would compound the effects and further contribute to an adverse outcome (up to and including loss of life)."

Considering your nearly twelve years of relevant experience, I find the level of mistakes you continue to make inexcusable and unacceptable. You have an obligation to ensure that your work is done precisely. The error you made on June 21, 1993, is another in a long line of errors, due to a work performance pattern of inattention to detail, which you have exhibited since assuming your Pharmacy Assistant position at this institution. You have been counseled relative to your carelessness and warned about the consequences should these serious errors continue. Evidence of this counseling and identification of possible consequences is included in two corrective interview documents, dated May 14, 1993, and June 2, 1993, (Attachments 2 and 3 respectively) which specifically cite several instances of prescription dispensation errors on your part. Additionally, on May 28, 1993, you received a letter of reprimand for incorrectly filling one prescription and failing to fill two others (Attachment 4). Most recently, you were suspended for five days (October 11, through October 15, 1993) as the result of a similar error (Attachment 5).

By your failure to properly fulfill your duties and responsibilities in support of the Pharmacy program, you have committed gross misconduct. By not providing the level of acceptable care each inmate has a right to expect, you placed the institution open to allegations of inadequate inmate health care and even malpractice, possible litigation, and other repercussions to inmates ranging from minimal medical reactions to loss of physical well-being, up to and including the loss of life. I am distressed at the overall level of unacceptable performance you have demonstrated since you assumed your duties at MICC. Although numerous efforts have been made by your supervisor to correct your substandard performance, you have failed to respond and continued to repeat these serious errors. This failure to respond and work with your supervisor to improve your performance caused your supervisor to spend much of her time (including overtime hours) reviewing your work, and correcting your errors. You have seriously neglected your duty, and demonstrated inefficiency and incompetence by the careless way in which you have carried out your duties.

A pretermination hearing was held on Monday, August 30, 1993. At that time you and your representative, Sue Zukowski, stated that you have experienced personal circumstances that interfered with your ability to perform well at work. Specifically, you asked to be able to submit documentation from your physician and I stated that would be acceptable. I gave you until the following Thursday (September 2, 1993) to present documentation from your physician. I received a response from your physician on September 22, 1993, that failed to provide adequate information and

Sharon Kiesel
October 15, 1993
Page 3 of 3

does not alter my decision to terminate you.

Attachments one through five are attached hereto and by this reference, made a part hereof as though fully set forth herein.

Under the provisions of WAC 358-20-010 and WAC 358-20-040, you have a right to appeal this action to the Personnel Appeals Board. Your appeal must be filed in writing at the Office of the Executive Secretary, Personnel Appeals Board, thirty (30) days after the first day of your dismissal as stated in paragraph one of this letter.

The Merit System Rules, Washington Administrative Code, and Department of Corrections policies are available for your review in the personnel office.

A handwritten signature in black ink, appearing to read 'E. Vail', with a large, sweeping flourish at the end.

Eldon Vail, Superintendent

Attachment(s)

cc: Dennis Karras, Director, Department of Personnel
✓ Jennie Adkins, Director, Division of Human Resources
James Blodgett, Assistant Director, Division of Prisons
Kathy Nolan, Sr. Assistant Attorney General
Donna Grazzini, Area Personnel Manager
Katherine Nagel, MICC Personnel Officer
Personnel file

D93-144
RECEIVED

APPEAL FORM

OCT 27 1993

WASHINGTON STATE PERSONNEL APPEALS BOARD
2828 Capitol Boulevard
P. O. Box 40911
Olympia, WA 98504-0911

PH: SCAN 321-1481
(206) 586-1481
FAX: (206) 753-0139

PERSONNEL
APPEALS BOARD

This form will help you provide necessary information to the Personnel Appeals Board when you file an appeal. You are not required to use this form; however, appeals must be filed in accordance with the requirements set forth in Chapter 358-20 WAC.

If the space on the form is insufficient or if you wish to provide additional information, you may attach additional pages.

PRINT OR TYPE - SIGN ON PAGE 2

PART I. APPELLANT IDENTIFICATION

NAME: KIESEL, SHARON
(Last name, first name, middle initial)

HOME ADDRESS: 8521 29th Ave Ct. S #6
(Number and street)
Tacoma, WA 98409
(City, state and ZIP code)

PHONE NUMBERS: WORK: (SCAN): (Off-SCAN):
HOME: (Include area code) (206) 584-9325

EMPLOYING AGENCY OR INSTITUTION: Dept of Corrections (McNeil Island Correction Center)
Agency or institution that took action you are appealing: DOC (McNeil Island CC)

PART II. REPRESENTATIVE S NAME, ADDRESS AND TELEPHONE NUMBER:

Swanson, Parr, Cordes, Younglove Sue Zukowski
Peeples and Wyckoff, P.S. Area Representative
PO Box 7846 10116 36th Avenue Court, #16
Olympia, WA 98507 (PH:357-7791) Tacoma, WA 98499 (PH: 581-4402)

An Appellant may authorize a representative to act on his/her behalf.
The Board must be notified of any change in representation.

PART III. TYPE OF APPEAL

Check one of the following to indicate the type of appeal you are filing:

- a. Disciplinary: (check applicable action(s)).
 Dismissal, Suspension, Demotion, Reduction in Pay.
- b. Disability Separation
- c. Rule or Law Violation (complete PART IV. of this form)
- d. Reduction in Force/Layoff (complete PART IV. of this form)
- e. Allocation (position classification) (complete PART V. of this form)
- f. Declaratory Ruling (see WAC 358-20-050)
- g. Exemption of Position

①

PART IV. FOR RULE VIOLATION OR REDUCTION-IN-FORCE APPEALS ONLY

What Rule(s) or Law(s) do you believe were violated?

Explain the particular circumstances of the alleged violation.

How were you adversely affected by the alleged violation?

What remedy are you requesting in this case?

PART V. FOR ALLOCATION APPEALS ONLY

Has there been a review of your allocation? Yes or No

If so, by whom? _____

What is your present classification? _____

To which class do you think your position should be allocated?

[Handwritten Signature]
SIGNATURE OF APPELLANT OR REPRESENTATIVE

10/26/93
DATE SIGNED