

CONFIDENTIAL

**State of Washington
Department of Corrections
Prisons Division**



**Special Investigations Unit
Case File
HQ 02-12-06-F01**

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0213

**Washington State Department of Corrections
Investigative Report**

Case Number: HQ 02-12-06 FO1 (WCCW)

Case Opened: 02/13/06

Case Closed: 03/21/06

Employees Involved: Stoddart, Celia
DOB: 4/4/63
Correctional Officer 2 WCCW

Offenders Involved: [REDACTED]
(Muslim name - [REDACTED])
DOB [REDACTED]/62
(Victim)

Type of Investigation: Staff Sexual Misconduct

Origin of Complaint: Staff Report

Locations of Occurrences: Washington Corrections Center for Women (WCCW)
[REDACTED]

Dates of Occurrences: September 2005 to present

Investigated By: Headquarters Special Investigations Unit (SIU)
Investigator Steven Baxter #142

Policy Areas Addressed: Revised Code of Washington
RCW 9A44.170 – Staff Sexual Misconduct
Department of Corrections Policy
DOC 850.030 – Employee Relationships/Contacts...
Collective Bargaining Agreement – Teamsters
Article 4.2 – Outside employment

Synopsis:

On 3/02/06, HQ SIU was notified by e-mail of an investigation that had been conducted by WCCW Investigations and Intelligence Unit (IIU) concerning the relationship between Correctional Officer Celia Stoddart and an offender under community

Case Number: HQ 02-13-06-FO1
Washington State Department of Corrections
Special Investigations Unit (SIU)
Report Submitted by: Investigator Steve Baxter #142
Reviewed by: *[Signature]*

3/22/06

supervision [REDACTED] A review of the WCCW IIU case file and the offender's chronos gave evidence that a relationship was on-going between the two. The SIU case was opened on 02/13/06.

Narrative:

The following interviews were conducted during the course of the investigation:

Offender [REDACTED] was interviewed at the Criminal Justice Center (CJC) in Tacoma 2/28/06 at 1000 hours. Investigator Thrasher and CO Thomas were also present.

Offender [REDACTED] stated that he had met CO Stoddart when they both worked at the Puyallup Fair in September of 2005. Offender [REDACTED] said that he was working at a basketball throw game and CO Stoddart was working at a hamburger place across the midway. Offender [REDACTED] stated that she and another girl had come over while on break and started talking to him and another guy at the game. Offender [REDACTED] said that he told CO Stoddart that he was on supervision the next day and found out she worked at the prison days later. Offender [REDACTED] stated that he had been in an intimate relationship, meaning that they had sex, from September 2005 to November 2005 when the WCCW IIU investigation occurred. This relationship involved him staying the night and eating at her house.

Offender [REDACTED] said that the intimate relationship ended in November and now he mentors CO Stoddart's oldest son, picking him up at the bus station on Friday's and taking him to his mother's house. Offender [REDACTED] did state that he still sleeps over on the couch and eats dinner there on occasion, the last time being about two weeks ago (week of February 17th). Offender [REDACTED] stated that he would take a polygraph if asked. Offender [REDACTED] also remarked that if CO Stoddart loses her job he will support her and her family.

INVESTIGATIVE NOTE: On the day that offender [REDACTED] was interviewed at CJC, he had appeared behind investigators Baxter and Thrasher as they walked to the CJC building. Offender [REDACTED] had not seen walking before he was seen behind them and it was assumed he had gotten out of a car parked behind that of the investigators. Investigator Thrasher recorded the plates of those cars and later ran them through the Department of Motor Vehicles. One of the vehicles came back registered to CO Stoddart. CO Stoddart later admitted to loaning her car to offender [REDACTED] on that day and other days.

Correction Officer Celia Stoddart was interviewed in the WCCW training room on 3/17/06 at 0930 hours. Also present was Investigator Thrasher and Teamsters union representatives Rick Engleheart and CO John Torres.

CO Stoddart stated that she had met offender [REDACTED] while she was working at the

Puyallup Fair in September of 2005. CO Stoddart admitted to being in a sexual relationship with offender [REDACTED] the last time they had sex was in February of 2006. CO Stoddart denies being in a relationship at this time with offender [REDACTED], but does admit that he spends the night at her house and eats with her family. CO Stoddart also admits to allowing offender [REDACTED] the use of her vehicle whenever he needs it and admitted to letting him use it the day he was interviewed by Headquarters SIU at CJC in Tacoma. CO Stoddart also admitted to being picked up and dropped off at work by offender [REDACTED] numerous times when he needed to use the car. CO Stoddart states that they are not dating and that he is still mentoring her oldest and now her youngest son. CO Stoddart denies lying in the previous investigation in December 2005 conducted by WCCW IIU (see attached report), but did say that she has not filled out any new offender contact forms to inform Department Of Corrections of the change in her relationship with offender [REDACTED] (see attached copy of report of contact with an offender dated 11/16/05).

Physical Evidence: None

Summary: Both CO Stoddart and offender [REDACTED] admit to the sexual relationship they had from September 2005 to November 2005, according to offender [REDACTED] and until February 2006 according to CO Stoddart. CO Stoddart admits that offender [REDACTED] still stays overnight at her house and that he eats meals with her family. CO Stoddart also said that she loans her car to offender [REDACTED] on a regular basis and had him drop her off and pick her up from work at WCCW. Officer Stoddart was observed by investigators Thrasher, Kelly and Baxter being picked up by offender [REDACTED] at WCCW on 3/10/06. CO Stoddart also admitted to working at the Puyallup Fair during September 2005. During this time she was on sick leave for her back and had been authorized shared leave. A review of CO Stoddart's records by WCCW human resources showed no request or approval for outside employment as required by the Collective Bargaining Agreement (CBA) (see attached CBA article). CO Stoddart also stated that offender [REDACTED] now mentors both her oldest and youngest son. CO Stoddart said that she has not turned in any contact with offender forms since her first one dated 11/6/05 even though her contact with offender [REDACTED] is different from what was reported earlier.

Attachments:

1. E-mail dated 2/13/06
2. Picture and information on offender [REDACTED]
3. Picture of CO Stoddart
4. Copy of WCCW IIU investigation dated 12/5/05
5. Copy of Article 4.2 of the CBA
6. Copy of Contact with Offender form dated 11/16/05
7. Copy of DOC Policy 850.030 – Employee Relationships/Contact
8. Copy of RCW 9A44.170 – Staff Sexual Misconduct



STATE OF WASHINGTON
DEPARTMENT OF CORRECTIONS
OFFICE OF CORRECTIONAL OPERATIONS
WASHINGTON CORRECTIONS CENTER FOR WOMEN
P.O. Box 17, MS: WF-04 · 9601 Bujacich Rd. N.W. · Gig Harbor, WA 98335-0017

December 5, 2005

TO: Belinda D. Stewart
Superintendent

FROM: Kelly Kelly
Chief Investigator

SUBJECT: UNREPORTED CONTACT WITH OFFENDER ON COMMUNITY SUPERVISION CORRECTIONAL OFFICER CELIA STODDART WCCW 11-102-05

SYNOPSIS:

Community Corrections Officer Tom Hall contacted Associate Superintendent Dianne Doonan and reported they had evidence Offender [REDACTED] (aka [REDACTED]), is having a relationship with Correctional Officer Celia Stoddart. Offender [REDACTED] is currently on active supervision with the Pierce County Special Offender Sexual Unit-North Department of Correction.

COMMUNITY CORRECTION OFFICER TOM HALL

During the course of the investigation I conducted several phone interviews with Community Correction Officer Tom Hall. He said that he received a call from CPS Investigator, Belinda McDonald, inquiring the residence of [REDACTED]. She added she had information that he is living with his girlfriend (Celia Stoddart) who is a Correctional Officer at Washington Correction Center for Women. She then went on to say that Officer Stoddart has a set of four-year-old female twins and a fourteen-year-old son.

On November 23, 2005, Mr. Hall said he went to Officer Stoddart's residence at [REDACTED] and her daughter answered the door. Mr. Hall asked the daughter if her mommy was home. The daughter said she went to the hospital. Mr. Hall asked if she was home alone and the daughter said, "Yes, I'm growing". Mr. Hall said that Ms. McDonald had given him Officer Stoddart's cell phone number and he called her because the daughter who answered the door said she was home alone. Mr. Hall said Officer Stoddart answered the phone

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and said that she was at a doctor's appointment with her other daughter. Mr. Hall asked her if she left her daughter home alone, Officer Stoddart told him, no that Mr. [REDACTED] was watching her. Mr. Hall said he went back to the home and knocked on the door and Mr. [REDACTED] answered the door. Mr. Hall said that Mr. [REDACTED] admitted to having a relationship with Officer Stoddart and on occasion he stays at her home. Mr. Hall said that Mr. [REDACTED] claimed to be the only person there with Officer Stoddart daughter.

Mr. Hall said that he conducted a polygraph on Mr. [REDACTED] who deemed truthful when asked where he is living. Mr. Hall said that Mr. [REDACTED] is currently living with his cousin at [REDACTED]

CORRECTIONAL OFFICER CELIA STODDART

I conducted an interview with Correctional Officer Celia Stoddart (She did not request union representation) November 28, 2005 at 5:24pm. I asked Officer Stoddart if she has been in contact with anyone who is on active supervision with DOC. Officer Stoddart said, "Yes, she stated she turned in an offender contact form to her Sergeant Larry Belfour on November 24, 2005 because Mr. [REDACTED] ([REDACTED]) who is on active supervision is a mentor to her son."

Officer Stoddart added that the offender contact form is dated November 16, 2005. She said she was delayed in turning the form in due to hospital watches, days off and a shift change from swing to day.

She said that she met Mr. [REDACTED] at a fair in September 2005. I asked her why she did not report her contact with Mr. [REDACTED]. Officer Stoddart said because she was not working in September due to a back injury. Officer Stoddart stated that she did not know for a while that he was on supervision or an ex-offender. She said that is not a question she would ask. She volunteered the information that Mr. [REDACTED] is an out of state offender from Texas who was in prison for attempted capital murder.

She said that her only involvement with Mr. [REDACTED] is that he mentors her [REDACTED]-year-old son [REDACTED]. She said that Mr. [REDACTED] has been to her home to meet with [REDACTED] and has met her other children. Officer Stoddart said she has weekly contact with Mr. [REDACTED] that last approximately five minutes. She stated Mr. [REDACTED] is mentoring [REDACTED] because he is headed down the wrong path. [REDACTED] splits his time between his father's home and hers.

Officer Stoddart said that Mr. [REDACTED] is a registered sex offender. Then asked me if I had keyed him in OBTS, she is listed as his girlfriend. I asked her how she knew she was listed on OBTS. Officer Stoddart said she looked it up.

I asked Officer Stoddart if she is in a relationship with Mr. [REDACTED]. She said, "No." That he lives with his sister. I asked Officer Stoddart why she did not

report her contact with Mr. [REDACTED] when she found out he was on active supervision with DOC. She said she honestly "spaced" about reporting, and will take the heat for it.

Officer Stoddart said that on November 23, 2005 DOC came to her house and Mr. [REDACTED] was there. She said that she had taken her daughter to the doctor's and Mr. [REDACTED] was there mentoring [REDACTED].

CONCLUSION:

The following documents were considered during this investigation:

- DOC Policy Directive 850-030 Employee Relationship/Contacts with Offenders. She did not appropriate report contact with an Offender on Active Supervision.
- DOC Policy Directive 800.010 A.1.f Ethics. Use state resources (OBTS) for personal benefit.
- DOC Policy Directive 280.100 1. A. Acceptable Use of Technology.
- Department of Correction Employee Handbook
 - Page 14 - Use state equipment/supplies for personal use, gain, or profit.
 - Page 36 - Computers.

OBTS screen DT37 dated November 14th, 18th, 23rd, and 28th, 2005 indicates that an intimate relationship may have occurred which is in conflict with the of Officer Stoddart testimony which stated her involvement with Mr. [REDACTED] was for the purpose of mentoring her son.

When the interview was initiated with Officer Stoddart she asked me if she should have union representation. At that time, I informed her that I will terminate the interview until she had a chance to seek a union representation. Officer Stoddart said that she will continue with the interview with out union representation.

Verified with the OBTS Coordinator Dorothy Holdren that on February 2, 1998 at Tacoma Pre-Release Officer Stoddart received access to DV054 victim witness information (5A-Group) which is the least amount of information, for read only. Officer Stoddart's access was updated April 20, 2005. On October 6, 2005 Officer Stoddart requested OBTS when she began employment with WCCW. Ms. Holdren said when she reviewed her access request that their was no need to forward the access request because Officer Stoddart only needed a temporary reset password.

ATTACHMENT:

1. OBTS DT37 screen dated:
 - 11-14-05
 - 11-18-05
 - 11-23-05
 - 11-28-05
2. Policy Directive DOC 850.030 Employee Relationship/Contacts with Offenders.
3. Policy Directive DOC 800.010 Ethics.
4. DOC Policy Directive 280.100 Acceptable Use of Technology.
5. Department of Correction Employee Handbook
 - Page 14 - Use state equipment/supplies for personal use, gain, or profit.
 - Page 36 - Computers.
6. IT, DOC System Access Request submitted by Officer Stoddart



STATE OF WASHINGTON
DEPARTMENT OF CORRECTIONS

REPORT OF CONTACT/ RELATIONSHIP WITH AN
OFFENDER

NAME <i>Celia R. Stoddart</i>		OFFICE	
FACILITIES <i>WCCW</i>		JOB TITLE (WITH DOC) <i>Co II</i>	
PURSUANT TO THE REQUIREMENTS OF DOC 850.030 EMPLOYEE RELATIONSHIPS WITH OFFENDERS THIS IS TO REPORT THAT I HAD THE FOLLOWING PRIOR/RECENT CONTACT:			
NAME OF OFFENDER, OFFENDER'S FAMILY MEMBER, OR KNOWN ASSOCIATE OF THE OFFENDER [REDACTED]		LOCATION OF CONTACT <i>Tacoma</i>	
DESCRIPTION OF CONTACT / RELATIONSHIP <i>mentor to my 19 yr old son</i>			
LENGTH OF CONTACT <i>5 mins</i>	DATE OF CONTACT <i>wkly</i>	DATE OF REPORT <i>11-16-05</i>	
FUTURE CONTACT ANTICIPATED? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Details, if yes <i>on a wkly basis to keep me informed of my son's progress</i>			
EMPLOYEE'S SIGNATURE <i>Celia R. Stoddart</i>			
REPORT REVIEWED BY:			
SUPERVISOR <i>Terry Brown</i>	TITLE <i>CUS</i>	DATE <i>11/29/05</i>	CONTACT WAS <input checked="" type="checkbox"/> SIGNIFICANT <input type="checkbox"/> NONSIGNIFICANT
COMMENTS: <i>This is an ongoing process.</i>			
APPOINTING AUTHORITY			
SIGNATURE <i>[Signature]</i>	TITLE <i>Assoc Supt</i>	DATE	
COMMENTS: <i>contact limited to above description</i>			

Distribution: WHITE-Personnel File Yellow-Supervisor PINK-Employee

The contents of this document may be eligible for public disclosure. Social Security Numbers are considered confidential information and will be redacted in the event of such a request. This form is governed by Executive Order 00-03, RCW 42.17, and RCW 40.14.

Wilbrecht, Donald A.

From: Fiala, Anne L.
Sent: Monday, February 13, 2006 6:47 AM
To: Wilbrecht, Donald A.
Subject: FW: Investigation [REDACTED]

Don, wanted to make sure you were aware of this. It all seems a little odd to me.

-----Original Message-----

From: Herness, Gary
Sent: Friday, February 10, 2006 8:42 AM
To: Fiala, Anne L.
Subject: FW: Investigation [REDACTED]

anne...fyi

-----Original Message-----

From: Skipworth, Kristine M.
Sent: Friday, February 10, 2006 7:54 AM
To: Herness, Gary
Subject: FW: Investigation [REDACTED]

Gary,

fyi.. I talked to you about this in November. It appears the investigation is ongoing. Just wanted you to have a heads up and be able to let Anne know that we are participating as we are asked to.

Kristine M. Skipworth
 Community Corrections Supervisor
 PC North Sex offender unit
 Rap/Lincoln Work Release

1016 S 28th, 2nd floor
 Tacoma WA 98409
 MS: WT-43
 Phone: 253-680-2684
 Cell: 253-405-4298
 Fax: 253-597-4352

-----Original Message-----

From: Hall, Thomas W.
Sent: Friday, February 10, 2006 7:53 AM
To: Skipworth, Kristine M.
Subject: Investigation [REDACTED]

Kristine

I was contacted by Investigator Kelly Kelly (WCCW) yesterday. The Institution received an anonymous phone call regarding [REDACTED] and a Corrections Officer Celia Stoddart. The information given by the caller was Mr. [REDACTED] is currently living with Ms. Celia Stoddart (a Corrections Officer at WCCW).

I conducted a investigation on 11/28/05 and determined Ms. Stoddart was in fact having a relationship with [REDACTED] but Mr. [REDACTED] does not live with her on a permanent basis. I informed Investigator Kelly Kelly of these

0222

facts.

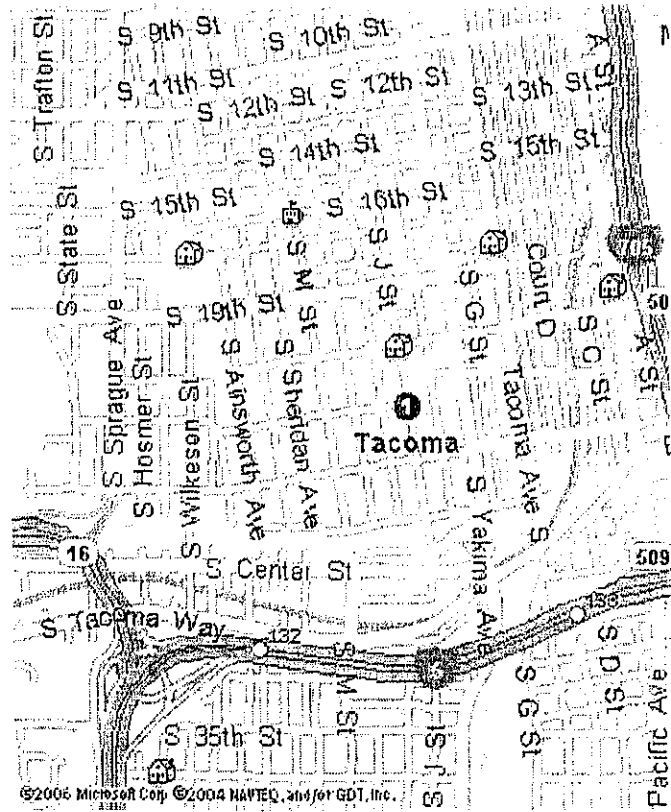
Ms. Kelly requested I look into this matter again and determine whether or not the relationship has continued.

Thomas W. Hall CCO III
Pierce County Sex Offender Unit-North (329)
(253) 680-2691

0223

Level I

These offenders present the lowest possible risk to the community and their likelihood to re-offend is considered minimal. They normally have not exhibited predatory type characteristics and most have successfully participated or are participating in approved treatment programs. Many are first time offenders.



Legend

School - Private School - Daycare - Sex Offender -

Schools Near Sex Offender

Name	Address	City	Phone
Mccarver	2111 South J Street	Tacoma	(253) 57
Private School	1608 S M Street	Tacoma	(206) 35
Reed	1802 S 36th St	Tacoma	(253) 57
Region V Learning Center	1818 Tacoma Ave S	Tacoma	(253) 57
Stanley	1712 S 17th St	Tacoma	(253) 57
Tacoma School Of The Arts	1950 S Pacific Ave	Tacoma	(253) 57

DOC Number: [REDACTED]

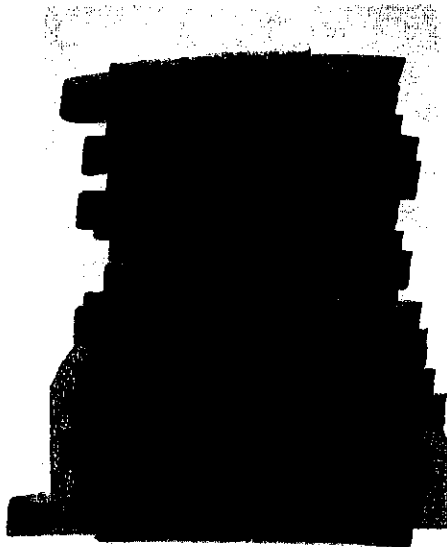
Name: [REDACTED]

Please click on the picture to enlarge it.

PHOTO

DATE OF PHOTO

SOURCE OF PHOTO



8/3/2004 11:11:42 AM

GENIE

Close



Developed and Maintained by DOC's IT Web Application Unit.

For assistance, please contact your local Site IT Coordinator (SITC). If you are unsure of who your SITC is, please refer to [this page](#).

NAME: [REDACTED] OFFICE: 329 PC SOSU - NORTH
OFFICER: CX54 THOMAS HALL

- 06/07/05 OP 04 P REPORTED AS DIRECTED. P HAS A POTENTIAL JOB AS A PAINTER. IF HE CAN GET HIS OWN EQUIPMENT THIS COMPANY WILL HIRE HIM. TOLD P TO GET ME HOW MUCH THIS EQUIPMENT WILL COST AND LETTER OF POSSIBLE EMPLOYMENT, I WILL REQUEST REGIONAL FUNDS FOR THIS EQUIPMENT. P BROUGHT IN AN INVOICE WITH PRICES, ETC. 06/08/05 T HALL
- 06/20/05 TC 04 RECEIVED A CALL FROM A TACOMA DETECTIVE REGARDING AN OLD COMPLAINT OF SEXUAL MISCONDUCT. THIS HAS TO DO WITH [REDACTED] COMPLAINT THAT P INAPPROPRIATELY TOUCHED HER DAUGHTER'S BREAST. THE DETECTIVE DOES NOT THINK THE COURT WILL WANT TO PROCEED WITH THE INVESTIGATION. 06/20/05 T HALL
- 06/23/05 OP 04 P REPORTED ON TUESDAY AS DIRECTED. HE FILLED OUT A M/R. P IS NOT CURRENTLY WORKING. TOLD P AS SOON AS HE GIVES ME THE LETTER FOR A POTENTIAL EMPLOYER, I WILL REQUEST FUNDS FOR PAINTING EQUIPMENT. HE CAME IN WITH HIS WIFE. SHE IS FIVE MONTHS PREGNANT. SHE WORKS AT [REDACTED] P INFORMED ME THAT HE HAS RECEIVED A CALL FOR A DETECTIVE REGARDING THE COMPLAINT FROM MS. [REDACTED] 06/23/05 T HALL
- 07/05/05 OP 04 P REPORTED AS DIRECTED. P IS CURRENTLY WORKING FOR LABOUR READY. P STATED HE AND HIS WIFE MAY BE GETTING A DIVORCE IN THE NEAR FUTURE. IT APPEARS HIS WIFE IS VERY JEALOUS OF OTHER WOMEN. P WANTS TO GO TO ALABAMA FOR A VACATION. I TOLD P HE WOULD HAVE TO HAVE A TRAVEL PASS AND GIVE ME AN ADDRESS/SPONSOR/TELEPHONE NUMBER WHERE HE WILL BE STAYING. P WAS NOT HAPPY ABOUT THIS. 07/06/05 T HALL
- 07/20/05 OP 04 P REPORTED AND REQUESTED A TRAVEL PASS TO FAYEVILLE, NC. AND MISSISSIPPI. TOLD P TO GET ME ADDRESS AND TELEPHONE #S AND I WOULD LET HIM GO. HE CAME IN LATER IN THE DAY WITH THIS INFORMATION. P IS DRIVING TO NC THEN TO MS TO PICKUP HIS WIFE'S CHILDREN. HE WILL LEAVE ON FRIDAY, 07/22/05 AND RETURN ON 07/31/05. 07/20/05 T HALL
- 08/03/05 HP 04 CONTACTED P AT HIS RESIDENCE. P INTRODUCED ME TO HIS SEVERAL STEP CHILDREN. P STATED THAT THERE WERE NO INCIDENTS TO REPORT. DISCUSSED WITH P THAT HE NEEDED TO REPORT AS INSTRUCTED OR HE MAY BE IN VIOLATION OF HIS PAROLE. P ENSURED ME THAT HE WOULD REPORT AS REQUIRED. INSTRUCTED P TO REPORT ON 08/16/05 TO CCA DAVIS. 08/03/05 T HALL
- 08/22/05 CM 04 P SUBMITTED MONTHLY REPORT ON THIS DATE @ TAC1/CJC CCO UNAVAILABLE. 08/22/05 A COLE
- 09/06/05 OP 04 P REPORTED AS DIRECTED. P IS CURRENTLY HOMELESS AND HAS REGISTERED WITH PCSOU AS A TRANSIENT. P IS GOING TO LABOURREADY AND WILL START A FULLTIME JOB AS A PAINTER WHEN HIS CAR IS FIXED. P IS HAVING MARITAL PROBLEMS AND THINKS HE WILL BE GETTING A DIVORCE IN THE NEXT COUPLE OF MONTHS. 09/08/05 T HALL
- 10/04/05 OP 04 P REPORTED AS DIRECTED. P DID NOT GO TO CALIFORNIA. P SIGNED CONSENTING TO HOME VISITS. P IS STARTING TO HAVE A HARD TIME WITH SUPERVISION. TOLD P IF HE THINKS HE SHOULD NOT BE ON SUPERVISION THEN HE SHOULD GET A LAWYER. 10/04/05 T HALL
- 10/31/05 OP 04 P REPORTED AS DIRECTED. P'S WIFE GAVE BIRTH TO A BABY GIRL. HE STATED THE BABY IS HIS. P'S WIFE HAS MOVED INTO THE TYLER HOUSE WITH THE NEWBORN. P IS NOT ALLOWED TO VISIT DUE TO HIS CRIMES. P WAS VERY ANGRY ABOUT THIS AND WANTED ME TO CALL THE DIRECTOR. I INSTRUCTED P TO HAVE THE DIRECTOR CALL ME AND I WOULD EXPLAIN HIS CASE WITH HER. 11/01/05 T HALL

NAME: [REDACTED] OFFICE: 329 PC SOSU - NORTH
OFFICER: CX54 THOMAS HALL

- 11/01/05 TC 04 CALLED A MS. TOWN REGARDING P'S CRIMINAL HISTORY. SHE WANTS A WRITTEN REPORT ON P'S HISTORY. INFORMED HE I WOULD NEED A RELEASE OF INFORMATION SIGNED BY P BEFORE I COULD DO THIS.
11/01/05 T HALL
- 11/03/05 TC 04 RECEIVED A PHONE CALL FROM TRISHA LEWIS AT THE TACOMA RESCUE MISSION, 253-627-4308 WHICH STATED THAT P KEEPS COMING ON THE GROUND AND HE WAS TOLD TO LEAVE SEVERAL TIMES BUT KEEPS REFUSING. THEY THINK THAT P HAS A WIFE THERE AND BECAUSE P HAS A SEX CRIMEHE IS NOT SUPPOSED TO COME ON THE GROUNDS. I TOLD HER THAT I WOULD PASS THE INFORMATION ON TO CCO HALL AND RECOMMENDED THAT IF P IS REFUSING TO LEAVE, THAT THEY SHOULD CONTACT THE POLICE FOR ASSISTANCE. 11/03/05 J BAILEY
- 11/07/05 TC 04 CALLED THE TYLER HOUSE APTS. I TALKED TO TRISH. SHE STATED THAT I WAS TO TALK TO A TARA REGARDING P AND HIS CRIMINAL HISTORY. P HAD LEFT A MESSAGE STATING THAT I NEEDED TO SEND THIS TO THE TYLER HOUSE. WITHOUT A RELEASE OF INFORMATION, I CAN NOT SEND THIS LETTER. 11/07/05 T HALL
- 11/09/05 LC 04 SENT A LETTER TO TYLER SQUARE (TACOMA RESCUE MISSION) REGARDING P'S RISK TO HIS WIFE, DAUGHTER AND THE COMMUNITY. I STATED THAT I DID NOT BELIEVE P PRESENTED A RISK AT THIS TIME. 11/09/05 T HALL
- * 11/14/05 TC 04 RECEIVED A CALL FROM MS. BELINDA MCDONALD (CPS INVESTIGATOR) SHE WAS ASKING INFORMATION ON P. HE IS LIVING (?) WITH ONE HER CASES. THIS WOMAN HAS A SET OF 4 YEAR OLD FEMALE TWINS AND A 14 YEAR OLD SON. MS. MCDONALD IS CONCERNED ABOUT P BEING A SEX OFFENDER. I GAVE HER THE NEEDED INFORMATION ABOUT P'S CIMINAL HX. ACCORDING TO MS. MCDONALD, THE NAME OF P'S G/F IS CELIA STODDART AND SHE IS CURRENTLY A CORRECTIONS OFFICER AT WCCW. WIL STAFF THIS WITH MY SUPERVISOR. 11/15/05 T HALL
- 11/18/05 TP 04 CALLED P TO REMIND HIM OF HIS POLYGRAPH TEST TODAY. 11/18/05 T HALL
- * 11/18/05 OP 08 P REPORTED FOR HIS POLYGRAPH TEST. HE WAS TRUTHFUL WHEN ASKED WHERE HE WAS LIVING. HE STATED THAT HE IS CURRENTLY LIVING WITH HIS COUSIN ON [REDACTED] HE ADMITTED TO STAYING WITH HIS G/F ON OCCASION, BUT DOES NOT ACUALLY LIVE WITH HER. 11/21/05 T HALL
- 11/22/05 OP 04 KIOSK REPORTING SESSION STATUS: SUCCESSFUL, DATE TIME: 2005-11-22-16.37.41.171000, LOCATION: TACOMA UNIT 1, UA
MESSAGE: NO 11/22/05 SYSTEM
- * 11/23/05 FP 04 CONTACTED P AT [REDACTED] HE ADMITS TO STAYING THERE ON OCCASION. HE ALSO ADMITTED TO HAVING A RELATIONSHIP WITH A CO FROM WCCW. 11/23/05 T HALL
- 11/28/05 FP 04 CONT* KNOCKED ON MS STODDART'S APT DOOR. IT WAS ANSWERED BY HER DAUGHTER. MS STODDART WAS NOT THERE. I CALLED MS. STODDART ON HER CELLPHONE. SHE STATED TO ME THAT P WAS WITH HER DAUGHTER AND P DOES STAY WITH HER ON OCCASION. MS STODDART WANTED TO MEET WITH ME AND DISCUSS THE SITUATION. I INFORMED HER I WOULD NOT MEET WITH HER BUT GAVE HER MY SUPERVISOR'S NAME. I TALKED TO P AND HE STATED HE DOES STAY WITH MS. STODDART ON OCCASION.
11/28/05 T HALL
- 11/28/05 LU 08 RETURNED MAIL: INVALID ADDRESS 11/28/05 J O' DANIEL
- 12/06/05 OP 04 KIOSK REPORTING SESSION STATUS: SUCCESSFUL, DATE TIME: 2005-12-06-11.42.00.765000, LOCATION: TACOMA UNIT 1, UA
MESSAGE: NO 12/06/05 SYSTEM

DT37 0
FO4 OTST037

02/13/06 09.55.41

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OFFENDR CHRONO SCREEN

COMMUNITY CONCERNS: N LOCATION: 329 PC SOSU - NORTH

OFFICER/CNSLR: CX54 THOMAS HALL

ADMIT/INTAKE DATE: 04/30/2004

VICTIM WRAP AROUND/SENSITIVE: N

01/25/06 TP 04 RECEIVED A CALL FROM P. HE STATED HE IS WORKING AND WILL BE COMING IN NEXT FEW DAYS. HE SAID AS SOON AS HIS CAR IS FIXED HE WILL BE WORKING FULLTIME IN KENT. 01/25/06 T HALL

02/01/06 TP 04 CONTACTED P REGARDING HIS VOICE MAIL WANTING TO TALK TO ME. P SAID HE WAS EXTREMELY STRESSED AND NEEDED TO TALK TO SOMEONE.

02/08/06 OP 04 P REPORTED AS DIRECTED. P CONTINUES TO WORK FOR LABOUR READY. P IS HAVING PROBLEMS WITH HIS 15 YEAR OLD STEP DAUGHTER. HE HAS SCHEDULED A COUNSELING SESSION WITH HIS WIFE, DAUGHTER AND HIMSELF WITH A FAMILY COUNSELOR. 02/10/06 T HALL

* 02/10/06 TP 04 CALLED P REGARDING HIS PRESENT RELATIONSHIP WITH CO. STODDART. P ENSURED ME THAT HE HAS NOT BEEN IN A INTIMATE RELATIONSHIP WITH HER SINCE I CONDUCTED THE LAST INVESTIGATION INTO THIS ISSUE. HE HAS SEEN HER ON OCCASION WHEN HE PICKS UP HE SON (P HAS BEEN MENTORING HER OLDER SON). P WAS VERY UPSET ABOUT THIS. HE STATED HE WOULD LIKE TO KNOW WHO KEEPS MAKING THESE ALLEGATIONS.
02/10/06 T HALL

PF7-BKWRD ENTER-FRWRD (PUT CURSOR ON DATE, GO TO UPDTE) PF11-ADD

0230

DT37 0
FO4 OTST037

02/13/06 15.40.21

OFFENDR CHRONO SCREEN
COMMUNITY CONCERNS: N LOCATION: 329 PC SOSU - NORTH
OFFICER/CNSLR: CX54 THOMAS HALL

PAGE 005

ADMIT/INTAKE DATE: 04/30/2004

VICTIM WRAP AROUND/SENSITIVE: N

08/16/04 TP 04 RECEIVED A VOICE MAIL FROM P WANTING TO KNOW WHY I CAME TO HIS HOUSE. I RETURNED P'S CALL AND EXPLAINED TO P THAT I WOULD BE MAKING RANDOM HOME VISITS DURING THE MONTH. P CONTINUES TO LOOK FOR STEADY WORK. 08/16/04 T HALL

08/17/04 OP 04 P REPORTED AS DIRECTED AND FILLED OUT A M/R. P CONTINUES TO LOOK FOR ADDITIONAL WORK. HE WANTS TO BRING HIS FIANCEE UP FROM TX. HE IS LOOKING FOR HIS OWN PLACE BUT AT THIS TIME DOES NOT HAVE ENOUGH MONEY. DISCUSSED HOW HE HAS CHILDREN SINCE HE WAS INCARCERATED FOR SUCH A LONG TIME. HE EXPLAINED THAT THE MOTHER OF HIS SON WAS A GUARD AT THE PRISON. TOLD P TO REPORT ON 09/07/04. 08/17/04 T HALL

08/19/04 CM 04 0030320601THE FOLLOWING MESSAGE WAS SENT FOR DELIVERY AT THE OFFENDERS NEXT KIOSK SESSION ON OR AFTER 8/19/2004: TOM HALL WILL BE ON LEAVE FROM AUGUST 20TH TO SEPTEMBER 3RD. YOU WILL EITHER SEE KELLY STAVE, SESE THOMAS, OR MELANIE JOHNSON. 08/19/04 T HALL

PF7-BKWRD ENTER-FRWRD (PUT CURSOR ON DATE, GO TO UPDTE) PF11-ADD

0231

DT02 0

02/13/06 12.24.37

OTSB160

SENTENCE STRUCTURE

PAGE 001

DOC NO: [REDACTED] NAME: [REDACTED] STATUS: ACTIVE FIELD
 COMMIT: AA NAME: [REDACTED] SUFFIX:
 ADMIT/INTAKE DATE: 04/30/04 OTHER STATE: TX POS IDNO: S/J&S:
 COMMITMENT STATUS: 3 IMPOSED COUNTY: 00 INTERSTATE EXCEPTIONAL SENT: N
 COMPONENT: 001 **ORIGINAL SENTENCING JUDGE** (01 OF 01) DOP: F

CODE: NAME: RPC: 5990:
 COUNTY DATE OF OFFENSE **GUILT DET.BY** COMPONENT SRA OFF.
 CAUSE NO. SENTENCE DATE GP/NP/NC/BT/JT/OT STATUS OS SS TYPE
 [REDACTED] 08/17/83 08/07/82 X 3 IMPOSED 00 15 11

COUNTS COMP. COMM. RANGE
 RCW-CODE/DESCRIPTION TIME START TOT CS CC CS CC CS CC FR TO
 [REDACTED] A MURDER 1 08/17/83 001 000 001 00 000

TYPE OF SENTENCE SUPERVISION MINIMUM MAXIMUM MANDATORY DEP
 PR/PB/SRA CATEGORY YRS MO DY YRS MO DY YRS MO DY YRS MO DY AUT
 X 038 08 21 000 00 00 000 00 00 000 00 00 N

CREDITED TIME OTHER PROVISIONS *CPLC 000 ELIG J&S N WEC PRB.J&S RES
 JAIL GT P/K SPEC-ENHANCE-FINDINGS/HE/RA DRUG SUBST TYPE **STAT MAX**
 0000 0000 0000 P FIREARM YRS DYS

PRESS PF12 FOR DT18 SCREEN

PRESS PF3 FOR NEXT PAGE

DT02 0 [REDACTED]

02/13/06 12.24.47

OTSB160

SENTENCE STRUCTURE

PAGE 002

DOC NO: [REDACTED] NAME: [REDACTED] STATUS: ACTIVE FIELD

COMMIT: AB NAME: [REDACTED] SUFFIX:

ADMIT/INTAKE DATE: 04/30/04 OTHER STATE: TX FOS IDNO: 362378 S/J&S:

COMMITMENT STATUS: 3 IMPOSED COUNTY: 00 INTERSTATE EXCEPTIONAL SENT: N

COMPONENT: 001 **ORIGINAL SENTENCING JUDGE** (01 OF 01) DOP: F

CODE: NAME: WALTON, D RPC: 5990: -

COUNTY DATE OF OFFENSE **GUILT DET.BY** COMPONENT SRA OFF.

CAUSE NO. SENTENCE DATE GP/NP/NC/BT/JT/OT STATUS OS SS TYPE

[REDACTED] 08/17/83 01/20/83 X 3 IMPOSED 00 00 43

COUNTS COMP. COMM. RANGE

RCW-CODE/DESCRIPTION TIME START TOT CS CC CS CC CS CC FR TO

[REDACTED] RAPE 3 08/17/83 001 000 001 00 000

TYPE OF SENTENCE SUPERVISION MINIMUM MAXIMUM MANDATORY DEP

PR/PB/SRA CATEGORY YRS MO DY YRS MO DY YRS MO DY YRS MO DY AUT

X 038 08 21 000 00 00 000 00 00 000 00 00 N

CREDITED TIME OTHER PROVISIONS *CPLC 000 ELIG J&S N WEC PRB.J&S RES

JAIL GT P/K SPEC-ENHANCE-FINDINGS/HE/RA DRUG SUBST TYPE **STAT MAX**

0000 0000 0000 YRS DYS

PRESS PF12 FOR DT18 SCREEN

PRESS PF2 FOR FIRST PAGE

ME: [REDACTED]

OFFICE: 329 PC SOSU - NORTH
OFFICER: CX54 THOMAS HALL

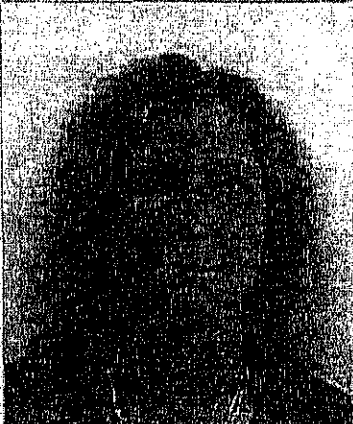
- 12/20/05 OP 04 KIOSK REPORTING SESSION STATUS: SUCCESSFUL, DATE TIME:
2005-12-20-16.05.22.140000, LOCATION: TACOMA UNIT 1, UA
MESSAGE: NO 12/20/05 SYSTEM
- 12/21/05 ON 04 IT APPEARS THAT P REPORTED TO THE KIOSK BUT DID NOT INFORM THE
FRONT STAFF THAT HE WAS HERE. ONE WOULD THINK P IS ATTEMPTING
TO AVOID TALKING TO ME. WILL SEND A MESSAGE TO P TO SEE ME FACE
TO FACE VIA KIOSK. 12/21/05 T HALL
- 12/21/05 CM 08 0033289929THE FOLLOWING MESSAGE WAS SENT FOR DELIVERY AT THE
OFFENDERS NEXT KIOSK SESSION ON OR AFTER 12/21/2005: REPORTING
BY KIOSK IS NOT ENOUGH. YOU MUST SEE ME FACE TO FACE. THIS IS
THE SECOND REPORT DAY YOU HAVE NOT SEEN ME. I HAVE BEEN IN MY
OFFICE BOTH TIMES. 12/21/05 T HALL
- 12/22/05 HC 04 ATTEMPTED TO CONTACT P AT HIS RESIDENCE. P WAS NOT THERE. I
TALKED TO HIS SISTER AND GAVE HER MY BUSINESS CARD AND
REQUESTED SHE INFORM P TO CALL ME. 12/22/05 T HALL
- 12/22/05 OP 08 /// DUTY OFFICER /// P RPTED TODAY PER CCO HALL. P WANTED TO
KNOW WHERE CCO HALL WAS, TOLD HIM HE WAS OUT FOR THE DAY AND
THAT I WAS THE DO. TALKED TO P A FEW MINUTES, LOOKED AT HIS
CONDITION AND TOLD P THAT I WOULD GET A UA FROM HIM AND HE
COULD LEAVE. P BECAME VERY ANGRY AND UPSET AND SAID HE DOESN'T
HAVE TO GIVE ANY UA'S AND SINCE HE HAS BEEN ON SUPERVISION FOR
THE PAST 15 MONTHS HE HAS NEVER PROVIDED A UA. I SHOWED AND
TOLD HIM THAT HE HAS A NO ALCOHOL USE/POSSESSION AND FINALLY
AFTER ABOUT 5 MINUTES OF HIM BEING SO MAD AT ME, CCS MILLER
TOLD P THAT HE WOULD DO A UA, P FINALLY AGREED TO SUBMIT TO UA..
.. {CONT...} 12/22/05 L HUDSON
- 12/22/05 OP 12 {CONT...} INSTANT TEST WAS DONE AND P WAS POSITIVE FOR THC AND
AMPHETAMINES/METHAMPHETAMINES (NOT SURE WHETHER OR NOT FROM HIS
COLD MEDICINE HE CLAIMS TO BE TAKING--NO VERIFICATION AT THE
TIME OF THE UA)...STAFFED WITH MY LEAD AALBORG AND CCS MILLER
WHETHER OR NOT TO TAKE P INTO CUSTODY, IT WAS DETERMIND THAT P
SIGN A STIP/AGREEMENT---SANCTION WEEKLY UA FOR THE NEXT MONTH
BEGINNING 12/27/05 ENDING 1/24/06 NOT UNLESS TEXAS WANTS P BACK.
I TOLD P THAT CCO HALL WOULD DISCUSS THIS VIOLATION WITH HIM
AND THE CONSEQUENCES. I ALSO TOLD P THAT TEXAS MIGHT NOT LIKE
THIS SANCTION AND ASK FOR WA TO SEND HIM BACK, HE UNDERSTOOD...
12/22/05 L HUDSON
- 12/22/05 CM 16 ALSO FORGOT TO SAY IN THE ABOVE CHRONO, P WAS DIRECTED TO
REPORT IN PERSON ON 12/27/05 @9:00 A.M. TO CCO HALL.....
12/22/05 L HUDSON
- 12/22/05 CM 20 P WAS DIRECTED TO RPT TO CCO HALL 12/27/05 @9:00 A.M. 12/22/05
L HUDSON
- 12/27/05 OP 04 P REPORTED AS INSTRUCTED. P CAME IN WITH HIS WIFE. TOLD P THAT
I WOULD GO WITH THE STIPULATED AGREEMENT AND SEND THE STIP TO
THE COMPACT OFFICE AND THEY WOULD SEND IT ON TO TEXAS. INFORMED
P TEXAS MAY WANT TO EXTRADITE HIM BACK BUT IT WOULD BE UP TO
THEM BUT NOT ME. INSTRUCTED P TO GET A FULLTIME JOB AND REPORT
AS REQUIRED AND WHEN INSTRUCTED. P IS CURRENTLY STAYING WITH
HIS WIFE AT THE TYLER HOUSE. 12/27/05 T HALL
- 12/27/05 CM 08 P SUBMITTED A U/A ON 12-22-05 SPECIMEN ID 7354394 P RESULTS ARE
POSITIVE PER SRL FOR THC 63ML. 12/27/05 H PAIGE
- 12/29/05 LC 04 SENT STIPULATED AGREEMENT TO SUPPORT STAFF FOR DISTRIBUTION
INSTRUCTED TO FAX A COPY TO THE COMPACT. 12/29/05 T HALL

0234

Staff #	User id	Last Name	First Name	Surname
7652		STODDART	CELA	

Default	Image Type	Image id	Capture Date/Time
<input checked="" type="checkbox"/>		184258	04/29/2003 10:03:57
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Image Source:
 File Live Capture



DOB: 4/1/1963

DT37 0 [REDACTED]
FKR OTST037

12/06/05 12.49.16

OFFENDR CHRONO SCREEN PAGE 001
COMMUNITY CONCERNS: N LOCATION: 329 PC SOSU - NORTH
OFFICER/CNSLR: CX54 THOMAS HALL

ADMIT/INTAKE DATE: 04/30/2004

VICTIM WRAP AROUND/SENSITIVE: N

11/07/05 TC 04 CALLED THE TYLER HOUSE APTS. I TALKED TO TRISH. SHE STATED THAT I WAS TO TALK TO A TARA REGARDING P AND HIS CRIMINAL HISTORY. P HAD LEFT A MESSAGE STATING THAT I NEEDED TO SEND THIS TO THE TYLER HOUSE. WITHOUT A RELEASE OF INFORMATION, I CAN NOT SEND THIS LETTER. 11/07/05 T HALL

11/09/05 LC 04 SENT A LETTER TO TYLER SQUARE (TACOMA RESCUE MISSION) REGARDING P'S RISK TO HIS WIFE, DAUGHTER AND THE COMMUNITY. I STATED THAT I DID NOT BELIEVE P PRESENTED A RISK AT THIS TIME. 11/09/05 T HALL

11/14/05 TC 04 RECEIVED A CALL FROM MS. BELINDA MCDONALD (CPS INVESTIGATOR). SHE WAS ASKING INFORMATION ON P. HE IS LIVING (?) WITH ONE HER CASES. THIS WOMAN HAS A SET OF 4 YEAR OLD FEMALE TWINS AND A 14 YEAR OLD SON. MS. MCDONALD IS CONCERNED ABOUT P BEING A SEX OFFENDER. I GAVE HER THE NEEDED INFORMATION ABOUT P'S CIMINAL HX ACCORDING TO MS. MCDONALD, THE NAME OF P'S G/F IS CELIA STODDART AND SHE IS CURRENTLY A CORRECTIONS OFFICER AT WCCW. WIL STAFF THIS WITH MY SUPERVISOR. 11/15/05 T HALL

PF7-BKWRD ENTER-FRWRD (PUT CURSOR ON DATE, GO TO UPDTE) PF11-ADD

0236

AT [REDACTED] (/) Page / of L

DT37 0
FKR OTST037

12/06/05 12.49.22
PAGE 002

OFFENDR CHRONO SCREEN
COMMUNITY CONCERNS: N LOCATION: 329 PC SOSU - NORTH
OFFICER/CNSLR: CK54 THOMAS HALL

ADMIT/INTAKE DATE: 04/30/2004 VICTIM WRAP AROUND/SENSITIVE: N
11/14/05 TC 04 RECEIVED A CALL FROM MS. BELINDA MCDONALD (CPS INVESTIGATOR).
SHE WAS ASKING INFORMATION ON P. HE IS LIVING (?) WITH ONE HER
CASES. THIS WOMAN HAS A SET OF 4 YEAR OLD FEMALE TWINS AND A 14
YEAR OLD SON. MS. MCDONALD IS CONCERNED ABOUT P BEING A SEX
OFFENDER. I GAVE HER THE NEEDED INFORMATION ABOUT P'S CIMINAL HX
ACCORDING TO MS. MCDONALD, THE NAME OF P'S G/F IS CELIA
STODDART AND SHE IS CURRENTLY A CORRECTIONS OFFICER AT WCCW. WIL
STAFF THIS WITH MY SUPERVISOR. 11/15/05 T HALL
11/18/05 TP 04 CALLED P TO REMIND HIM OF HIS POLYGRAPH TEST TODAY. 11/18/05 T
HALL
11/18/05 OP 08 P REPORTED FOR HIS POLYGRAPH TEST. HE WAS TRUTHFUL WHEN ASKED
WHERE HE WAS LIVING. HE STATED THAT HE IS CURRENTLY LIVING WITH
HIS COUSIN ON [REDACTED] HE ADMITTED TO STAYING WITH HIS
G/F ON OCCASION, BUT DOES NOT ACUALLY LIVE WITH HER. 11/21/05 T
HALL
11/22/05 OP 04 KIOSK REPORTING SESSION STATUS: SUCCESSFUL, DATE TIME:
2005-11-22-16.37.41.171000, LOCATION: TACOMA UNIT 1, UA MESSAGE:
PF7-BKWRD ENTER-FRWRD (PUT CURSOR ON DATE, GO TO UPDTE) PF11-ADD

0237

DT37 0 [REDACTED]
FKR OTST037



12/06/05 12.49.28

OFFENDR CHRONO SCREEN PAGE 003
COMMUNITY CONCERNS: N LOCATION: 329 PC SOSU - NORTH
OFFICER/CNSLR: CX54 THOMAS HALL

ADMIT/INTAKE DATE: 04/30/2004 VICTIM WRAP AROUND/SENSITIVE: N
11/22/05 OP 04 KIOSK REPORTING SESSION STATUS: SUCCESSFUL, DATE TIME:
2005-11-22-16.37.41.171000, LOCATION: TACOMA UNIT 1, UA MESSAGE:
NO 11/22/05 S YSTEM
11/23/05 FP 04 CONTACTED P AT [REDACTED] HE ADMITS TO STAYING THERE ON
OCCASION. HE ALSO ADMITTED TO HAVING A RELATIONSHIP WITH A CO
FROM WCCW. 11/23/05 T HALL
11/28/05 FP 04 CONT**KNOCKED ON MS STODDART'S APT DOOR. IT WAS ANSWERED BY HER
DAUGHTER. MS. STODDART WAS NOT THERE. I CALLED MS. STODDART ON
HER CELLPHONE. SHE STATED TO ME THAT P WAS WITH HER DAUGHTER AND
P DOES STAY WITH HER ON OCCASION. MS STODDART WANTED TO MEET
WITH ME AND DISCUSS THE SITUATION. I INFORMED HER I WOULD NOT
MEET WITH HER BUT GAVE HER MY SUPERVISOR'S NAME. I TALKED TO P
AND HE STATED HE DOES STAY WITH MS. STODDART ON OCCASION.
11/28/05 T HALL
11/28/05 LU 08 RETURNED MAIL: INVALID ADDRESS 11/28/05 J O'DANIEL

PF7-BKWRD ENTER-FRWRD (PUT CURSOR ON DATE, GO TO UPDTE) PF11-ADD

1 / 30238

 <p>STATE OF WASHINGTON DEPARTMENT OF CORRECTIONS</p> <p>POLICY DIRECTIVE</p> <p><input type="checkbox"/> Offender Manual <input type="checkbox"/> Spanish</p>	<p>DEPARTMENT WIDE</p>	<p>NUMBER DOC 800.010</p>
	<p>SIGNATURE</p>  <p>JOSEPH D. LEHMAN, SECRETARY</p>	<p>EFFECTIVE DATE 2/26/01</p>
		<p>PAGE NUMBER 1 of 4</p>
<p>TITLE ETHICS</p>		

SUPERSESSION:

DOC 800.010 effective 8/7/00

REFERENCES:

DOC 100.100 is hereby incorporated into this Policy Directive; RCW 42.52; WAC 292-110-010, 060; ACA 3-4024; ACA 3-4067; ACA 3A-07; ACA 7E-13; DOC 190.300 Reporting State Employee Misconduct (Whistleblower); DOC 806.005 Memberships in Professional & Non-Profit Organizations; DOC 816.010 Employment/Volunteering of Relatives/Household Members; DOC 850.025 Outside Employment/Volunteer Activities; DOC 850.450 Employee Participation as Board Members or Consultants to Boards; Employee Handbook

POLICY:

- I. The Department shall provide direction to employees to assist them in making appropriate choices, acting in a manner that demonstrates high ethical standards, and complying with provisions of RCW 42.52, WAC 292-110-010, and WAC 292-110-060. [7E-13]
- II. Employees are to avoid actions that use, or create the appearance of using their position for personal gain or private advantage for themselves or another person. [3-4067]
- III. [3-4067] [3A-07] The Department has adopted a Code of Ethics and statement of values that exemplify standards and principles that serve to guide individual behavior. The Employee Handbook contains information on these and other areas of responsibility and expectations.
- IV. The Department and its employees are prohibited from using state resources for private benefit or gain. Department employees are expected to maintain high professional and ethical standards at all times, in keeping with the Department's role and responsibility to serve the people of the state of Washington.

DIRECTIVE:

- I. General Expectations

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DOC 800.010	ETHICS	2/26/01	2 of 4

- A. Employees are responsible for knowing and adhering to applicable ethics laws, policies, and Policy Directives and for making choices that exemplify an adherence to high ethical standards. Information on issues related to state ethics, including interpretations and clarifying examples of RCW and WAC, is available at <http://www.wa.gov/ethics>.
1. Employees shall not:
 - a. Have a financial or other interest or engage in any business or professional activity that is in conflict with their official duties. [3-4067]
 - b. Use their official position to secure special privileges for themselves or any other person. [3-4067]
 - c. Receive any compensation from a source, except the state, for performing or deferring the performance of any official duty.
 - d. Accept any gifts. The following items are excluded from the gift restriction:
 - 1) Items from family, friends, or other employees not intended to influence the employee's performance or non-performance of their official duties.
 - 2) Unsolicited plaques and awards of appreciation.
 - 3) Items of nominal value, regularly and normally offered by an organization to customers, potential customers, or the general public as samples or for public relations or advertising purposes.
 - 4) Food and beverages on infrequent occasions in the ordinary course of meals, when related to official duties.
 - 5) Awards, prizes, scholarships or other items provided in recognition of academic or scientific achievement.
 - e. Disclose confidential information to an unauthorized person or use confidential information for personal benefit or to benefit another.
 - f. Use state resources for personal benefit or to benefit another, except as required during the execution of their official duties.
 - g. Use state resources for political campaigns. [3-4024] [7E-13]
 - h. Assist another person in a transaction involving the state if they participated in that transaction or the transaction was part of their

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DOC 800.010	ETHICS	2/26/01	3 of 4

job responsibilities anytime within the past 2 years, except as required during the execution of their official duties.

2. Former employees shall not:
 - a. Within one year of leaving state employment, accept employment or compensation from an employer contracting with the Department if, during the 2 years immediately preceding termination of state employment they:
 - 1) Negotiated or administered a contract with the new employer in excess of \$10,000; and
 - 2) Their duties with the new employer would include fulfilling or implementing that contract.
 - b. Within 2 years following the termination of state employment, have a beneficial interest in a contract or grant which was expressly authorized or funded by executive action in which the employee participated.
- B. The occasional and limited use of state resources that supports the organizational effectiveness, enhances job related skills, is reasonable and of negligible cost, does not violate an ethics law, and does not undermine public trust and confidence.
 1. Employees may make occasional but limited use of state resources with prior Supervisor approval, only if:
 - a. There is no cost to the state;
 - b. It does not interfere with the performance of the employee's official duties;
 - c. It does not disrupt or distract from the conduct of state business due to volume or frequency; and
 - d. It does not compromise the security or integrity of state information or software.
 2. Occasional and limited use of state resources does not include use for:
 - a. The purpose of conducting an outside business;
 - b. The purpose of supporting, promoting, or soliciting for an outside organization or group unless provided by law or authorized by the Secretary/designee;

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DOC 800.010	ETHICS	2/26/01	4 of 4

- c. Campaigning or other political activity; [7E-13]
- d. Advertising, selling, or other commercial uses; or
- e. Illegal activity.
- f. The appropriate use of state resources ultimately rests with the employee who uses or authorizes use.

II. Reporting Violations

- A. Employees shall inform their Supervisor of any actual or potential violations of this Policy Directive.
 - 1. When in doubt, employees shall consult with their Supervisor and/or local or Regional Human Resources Manager.
 - 2. Alleged violation(s) of RCW 42.52 may also be filed directly with the Executive Ethics Board at the following address:

1125 Washington Street SE
Post Office Box 40100
Olympia, Washington 98504-0100
 - 3. The Executive Ethics Board has the authority and responsibility for investigating complaints and may take punitive action against the employee and/or agency if violations occur.
- B. The Appointing Authority/designee will be a single point of contact within their area to respond to questions and/or complaints about this Policy Directive and other ethics related issues.
- C. The local or Regional Human Resources Manager will assist in the identification and resolution of potential problems related to ethics laws and Policy Directives.
- D. Violations may lead to corrective or disciplinary action up to and including dismissal.

DEFINITIONS:



Words/terms appearing in this Policy Directive may be defined in the Glossary section of the Policy Directive Manual.

ATTACHMENTS:

None

DOC FORMS (See Appendix):

None

 <p>STATE OF WASHINGTON DEPARTMENT OF CORRECTIONS</p> <p>POLICY DIRECTIVE</p> <p><input type="checkbox"/> Offender Manual <input type="checkbox"/> Spanish</p>	DEPARTMENT WIDE		NUMBER DOC 280.100
	SIGNATURE 	DATE	EFFECTIVE DATE 01/26/04
	JOSEPH D. LEHMAN, SECRETARY TITLE		PAGE NUMBER 1 of 4
ACCEPTABLE USE OF TECHNOLOGY			

SUPERSESSION:

DOC 280.100 effective 4/15/95; DOC 280.710 effective 8/7/00; DOC 280.820 effective 11/10/00

REFERENCES:

DOC 100.100 is hereby incorporated into this Policy Directive; DOC 280.925 Offender Access to Electronic Data

POLICY:

- I. The Department shall establish guidelines and procedures for the acceptable use of Information Technology resources (e.g., Internet, electronic mail (email), cellular phones, etc.).
- II. The Department shall maintain software and systems to monitor the use of Information Technology resources.

DIRECTIVE:

- I. General Guidelines
 - A. The Internet, email, cellular phones, and all other Information Technology resources shall be used only for official business purposes.
 - B. The Department may monitor the use of the Internet, email, cellular phones, and all other Information Technology resources. The Secretary or designee may authorize seizure of Information Technology hardware when suspect electronic files reside on such hardware.
 - C. All computers used to access email or the Internet shall use Department-approved virus scanning software in the start-up and operational process of computing.
 - D. Anyone who uses the Department's Internet, email, and cellular phone technology resources in a manner not in compliance with this Policy Directive

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DOC 280.100	ACCEPTABLE USE OF TECHNOLOGY	01/26/04	2 of 4

may have his/her access immediately terminated and may be subject to corrective/disciplinary action up to and including dismissal.

- E. Access to the Department's computing resources may be granted to non-employees when there is a legitimate need. The approval process and the requirements contained in this Policy Directive also apply to this group of users.
- F. Offender access to electronic data shall be limited to local Information Technology systems dedicated as offender systems per DOC 280.925 Offender Access to Electronic Data.

II. Internet

- A. Requests for Internet access shall be made by completing DOC 08-073 IT Internet Access Request.
- B. The Internet shall be used only for official business purposes. However, employees may access the Internet for personal business on their own time, during non-working hours such as breaks, before and after work, etc., and only on an occasional and limited ("de minimis") basis, at the following Washington State agency websites:
 - 1. Department of Personnel.
 - 2. Department of Retirement Systems.
 - 3. Health Care Authority, including the various links to health care providers.
 - 4. Volunteer Employee Benefits Advisory (VEBA) Trust (www.VEBA.org).
- C. The Internet or the Department's computing resources shall not be used to intentionally:
 - 1. Display, view, archive, store, distribute, edit, or record sexually explicit material, except in situations where the information is needed in conjunction with the duties assigned to a position.
 - 2. Download or distribute unauthorized software or data.
 - 3. Intentionally disable or overload any computer system or network, or circumvent any system intended to protect the privacy or security of another user.
 - 4. Perform any functions that are against the law.
 - 5. Propagate any virus, worm, Trojan Horse, trap-door program code, or similar type coding.
 - 6. Download entertainment software or games, or play games over the Internet.
 - 7. Use instant messaging or chat applications for non-business purposes.

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DOC 280.100	ACCEPTABLE USE OF TECHNOLOGY	01/26/04	3 of 4

- D. Personal views or opinions shall not be expressed as if they constitute official views/opinions of the Department.

III. Electronic Messaging

- A. Requests for access to email shall be made by completing DOC 08-012 DOC Systems Access Request.
- B. State-provided electronic message systems shall not be used for transmission or storage of information that promotes or encourages:
 1. Discrimination on the basis of age, race, color, gender, religion, disability, or sexual orientation.
 2. Sexual harassment.
 3. Copyright infringement.
 4. Employee misconduct.
 5. An employee's personal political beliefs or personal business interests.
 6. Any unlawful activity.
- C. Department employees shall not access personal email accounts via agency systems.

IV. Cellular Phones & Other Wireless Portable Technology

- A. Each employee issued a wireless device shall complete DOC 08-074 Acknowledgement of Receipt of Wireless Device.
- B. State-owned wireless portable devices and services shall only be used to conduct state business, unless there is a personal emergency.
- C. Employees shall review a copy of all cellular invoices to ensure accuracy and immediately notify their supervisor of any discrepancies and/or personal calls.
 1. Employees shall reimburse the Department for all charges associated with use for personal emergencies.
 2. Reimbursement shall be for airtime, long distance, roam charges, and applicable taxes, and payment shall be made within 30 days of receipt of the invoice.
- D. An employee who is working away from the work site and has been detained beyond the expected return time due to emergent job requirements or travel delays may use a state-owned cell phone, if no other phones are available, to notify an individual of the new projected arrival time.

DEFINITIONS:

Words/terms appearing in this Policy Directive may be defined in the Glossary section of the Policy Directive Manual.

NUMBER	TITLE	EFFECTIVE DATE	PAGE NUMBER
DOC 280.100	ACCEPTABLE USE OF TECHNOLOGY	01/26/04	4 of 4

ATTACHMENTS:

None

DOC FORMS (See Appendix):

- DOC 08-012 DOC Systems Access Request
- DOC 08-073 IT-Internet Access Request
- DOC 08-074 Acknowledgment of Receipt of Wireless Device

DC01 0 CSBQ310
EJV CSUB001

Systems Access Information

12/01/05 09.49.24

Logon ID [REDACTED] OBTS Operator ID GMS
Last Name STODDART First Name CELIA
SSN [REDACTED] Location F01 W.C.C.WOMEN
Creation date 02/06/1998 Last update 04/20/2005 Deletion date 00/00/0000
OBTS Password: Std. Transaction Patterns:
Master Password: N (Yes/No) Inmate Banking Access: N (Yes/No)
Printer ID: R915 Jobfifth (Yes/No): N
Do you want to see the OBTS Access Information Screen (Y or N)

INQUIRY COMPLETED

0249

4

1 2

DC02 0 *****
EJV CSUB002

12/01/05 09.49.51

OBTS Access Information

Password ***** Logon Id [REDACTED] OBTS Id GHS Name STODDART, CELIA

Pattern	Pattern	Pattern	Pattern	Pattern	Pattern	Pattern	Pattern
AAAAA	DV054						

INQUIRY COMPLETE

0250

ATTACHED 4 103

offenders DOC #
DV05 4 05-018
DORV005

VICTIM/WITNESS INFORMATION

12/01/05 10.24.14

VICTIM/WITNESS NBR: VVVVVVV

-----CURRENT----- SURVEY-PART.: DATE: -----PREVIOUS-----

TITLE: _____

LAST NAME: _____

FIRST NAME: _____

MIDDLE INIT: _____

MINOR NAME: _____

ADDRESS 1: _____

ADDRESS 2: _____

CITY: _____

STATE: _____

ZIP: _____

CONFIDENTIAL

INFORMANT: _____

PHONE - PRI: _____ EXT: _____

 SEC: _____ EXT: _____

 ALT: _____ EXT: _____

DT OF BIRTH: _____

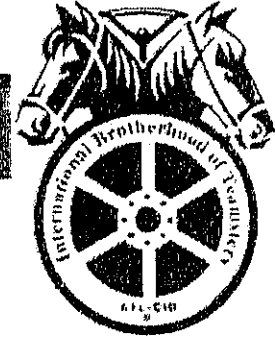
LAST CHANGE: _____

PF10: ENROLL PF11: NOTIF HIST

0251
104



2005 - 2007



**COLLECTIVE BARGAINING
AGREEMENT
BY AND BETWEEN**

THE STATE OF WASHINGTON

AND

**TEAMSTERS LOCAL UNION
NUMBER 117**

writing within twenty-one (21) calendar days of receipt of the request outlining the steps they have taken to resolve the concerns of the Employer.

ARTICLE 4 EMPLOYEE RIGHTS

4.1 Employee Liability

In the event an employee is subject to any legal action arising out of any actions taken or not taken by the employee in the performance of their duties, he or she has the right to request representation and indemnification through his or her agency in accordance with RCW 4.92.060 and 4.92.070 and agency policy.

4.2 Outside Employment

Employees may engage in off-duty employment provided that the employee has submitted a written request to the Employer and approval has been granted prior to engaging in such employment. Approval will be granted if the employment does not:

- A. Utilize Employer resources;
- B. Create undue financial obligations for the Employer;
- C. Interfere with proper performance of assigned duties; or
- D. Create a conflict of interest.

4.3 Privacy and Off-Duty Conduct

Employees have the right to privacy in their personal life and activities. However, the off-duty activities of an employee may be grounds for disciplinary action if said activities are a conflict of interest as set forth in RCW 42.52 or are detrimental to the employee's work performance or the program of the agency. Employees will be required to report all arrests, criminal citations, and any court-imposed sanctions or conditions that may affect their fitness for duty to their Appointing Authority or designee within twenty-four (24) hours or prior to their scheduled work shift, whichever occurs first.

4.4 Personal Property Reimbursement

The Employer agrees to reimburse employees for personal property damaged in the proper performance of their duties in accordance with agency policy. The Employer will process damage claims without undue delay following receipt of the claim from the employee.

ARTICLE 5 UNION/MANAGEMENT RELATIONS

5.1 Collective Bargaining Obligations

The Employer will satisfy its collective bargaining obligation under law before changing a matter that is a mandatory subject of bargaining.

[RCWs](#) > [Title 9A](#) > [Chapter 9A.44](#) > [Section 9A.44.160](#)

[9A.44.150](#) << [9A.44.160](#) >> [9A.44.170](#)

RCW 9A.44.160
Custodial sexual misconduct in the first degree.

(1) A person is guilty of custodial sexual misconduct in the first degree when the person has intercourse with another person:

(a) When:

(i) The victim is a resident of a state, county, or city adult or juvenile correctional facility, is limited to jails, prisons, detention centers, or work release facilities, or is under correctional supervision;

(ii) The perpetrator is an employee or contract personnel of a correctional agency and the victim has, or the victim reasonably believes the perpetrator has, the ability to influence the terms, length, or fact of incarceration or correctional supervision; or

(b) When the victim is being detained, under arrest[,], or in the custody of a law enforcement officer, the perpetrator is a law enforcement officer.



(2) Consent of the victim is not a defense to a prosecution under this section.

(3) Custodial sexual misconduct in the first degree is a class C felony.

[1999 c 45 § 1.]

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 <p>STATE OF WASHINGTON DEPARTMENT OF CORRECTIONS</p> <p>POLICY DIRECTIVE</p> <p><input type="checkbox"/> Offender Manual <input type="checkbox"/> Spanish</p>	<p>DEPARTMENT WIDE</p>		<p>NUMBER</p> <p>DOC 850.030</p>
	<p>SIGNATURE</p> 	<p>DATE</p>	<p>EFFECTIVE DATE</p> <p>01/12/04</p>
	<p>TITLE</p> <p>JOSEPH D. LEHMAN, SECRETARY</p>		<p>PAGE NUMBER</p> <p>1 of 4</p>
<p>EMPLOYEE RELATIONSHIPS/CONTACTS WITH OFFENDERS</p>			

SUPERSESSION:

DOC 801.005 effective 3/1/98; MG 200.600 effective 3/15/95

REFERENCES:

DOC 100.100 is hereby incorporated into this Policy Directive; DOC 530.100 Volunteer Resource Services-Community Partnership Program; DOC 800.010 Ethics; DOC 850.020 Investigation Of Alleged Custodial Sexual Misconduct

POLICY:

- I. Interactions of Department staff, contract staff, and volunteer staff with offenders, their family members, and/or known associates shall be maintained in a professional manner consistent with state law, prudent correctional practice, and Department policies.

DIRECTIVE:

- I. Favoritism/Professionalism
 - A. Department staff, contract staff, and volunteers shall use caution when dealing with offenders and/or their family members or associates and shall be mindful of the appearance of improper association.
 - B. Offenders and/or their family members or associates shall be treated with dignity and respect.
 - C. Reactions to offenders' needs/behaviors must be professional and not based upon favoritism, biases, stereotypes, or other subjective issues. Grudge holding, bias, or negativism toward or regarding an offender is prohibited.
- II. Department Staff, Contract Staff, and Volunteers Association with Offenders
 - A. Association with offenders, beyond that which is required in the performance of official duties with the Department, is prohibited in the interest of professional, unbiased service.
 - B. Personal communications and/or relationships with offenders, their family members, or known associates are not appropriate and are prohibited, except as

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DOC 850.030	EMPLOYEE RELATIONSHIPS/CONTACTS WITH OFFENDERS	01/12/04	2 of 4

defined in an offender's Offender Accountability Plan (OAP) in compliance with DOC 530.100 Volunteer Resource Services-Community Partnership Program.

- C. Personal and/or unofficial business relationships with offenders, their family members, or known associates are prohibited.
 - D. Unofficial contacts (i.e., those not authorized within official duties) with offenders, their family members, or known associates shall be reported by Department staff, contract staff, and volunteers to the appointing authority on DOC 03-039 Report of Contact With an Offender. This reporting requirement does not include casual contacts or unintentional contacts such as greeting an offender when passing on the street, but does apply to incidents of significant or on-going contact.
 - E. Department staff, contract staff, and volunteers are cautioned that personal relationships by their immediate family members with offenders, offenders' family members, or known associates of offenders have the potential to pose conflicts and security risks at work.
 - F. Preexisting family or personal relationship with an offender under the jurisdiction of the Department must be reported on DOC 03-039 Report of Contact With an Offender immediately upon becoming aware of the individual's status as an offender.
 - 1. The appointing authority has the discretion to reassign an employee or offender on a case-by-case basis to avoid potential conflicts.
 - a. Efforts will be made to reassign the offender before reassigning the employee.
 - b. Employees may be reassigned to another position, workstation, or alternate job responsibilities if their professional responsibilities would unavoidably require direct contact with the offender.
 - G. Physical contact or communication of a sexual or romantic nature directed toward an offender is prohibited. Prohibited contact includes, but is not limited to, sexual abuse, sexual assault, sexual contact, or sexual harassment. Such alleged contacts will be investigated per DOC 850.020 Investigation Of Alleged Custodial Sexual Misconduct and will be referred to local law enforcement when appropriate.
- III. Messages and Articles of Property
- A. Department staff, contract staff, or volunteers may not engage in the transmission of messages, mail, or articles of property for or to offenders, their family members, or known associates, except when authorized as part of their official duties.

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DOC 850.030	EMPLOYEE RELATIONSHIPS/CONTACTS WITH OFFENDERS	01/12/04	3 of 4

B. No Department staff, contract staff, or volunteer may give or accept gifts, gratuities, or favors; barter; or have any financial dealings with or for an offender, their family members, or known associates without the written approval of the appointing authority.

1. Gratuities include any form of property or service regardless of financial value.
2. The purchase of offender hobby craft items is allowed only under the established purchasing guidelines of each facility.

IV. Writs, Petitions, and Legal Concerns

A. Department staff, contract staff, or volunteers shall not assist, advise, or counsel offenders in their preparation of writs, appeals, or petitions for executive clemency or other legal concerns, nor should they support or advocate such actions in any way. They may refer offenders to the appropriate legal service agency or person for assistance in these matters.

V. Offender Sponsorship

A. Department staff, contract staff, or volunteers shall not serve as parole, furlough, or personal outing sponsors for offenders, except as defined in an offender's OAP in compliance with DOC 530.100 Volunteer Resource Services-Community Partnership Program and with prior approval.

VI. Expectations

A. Violation of the provisions of this Policy Directive may result in corrective or disciplinary action up to and including dismissal.

VII. Exceptions

A. Exceptions to this Policy Directive require the written permission of the Secretary or designee and must be requested immediately upon the Department staff, contract staff, or volunteer becoming aware of the individual's status as an offender.

DEFINITIONS:

Words/terms appearing in this Policy directive may be defined in the Glossary section of the Policy Directive Manual.

ATTACHMENTS:

None

DOC FORMS (See Appendix):

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DOC 03-039 Report of Contact With an Offender

[RCWs](#) > [Title 9A](#) > [Chapter 9A.44](#) > [Section 9A.44.160](#)

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RCW 9A.44.160

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(b) When the victim is being detained, under arrest[,] or in the custody of a law enforcement officer and the perpetrator is a law enforcement officer.

(2) Consent of the victim is not a defense to a prosecution under this section.

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[1999 c 45 § 1.]

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