



Wyoming State Penitentiary  
Office of the Warden

May 1, 2008

To: All WSP Inmates

Re: Temporary Lockdown & Transport

The Wyoming State Penitentiary is experiencing high population numbers. There is no practical alternative to reducing the number of offenders except to assign some inmates to other prisons. The institutions available to us are in other states.

The movement of a large number of inmates is complicated and time-consuming. Careful planning has been made to ensure: 1) the security of the institution; 2) the safety of the offenders and staff; 3) that medical needs of offenders are met; 4) property is handled to minimize damage or loss; and 5) inmates' families are notified. Only 13% of the population will be affected by this move.

After the last count of the evening on Thursday, May 1<sup>st</sup>, the institution will be locked down and will remain locked down through Saturday, May 3<sup>rd</sup>. On Friday, May 2<sup>nd</sup> no one will go to work or programs or Chapel services. Medical appointments will be kept. Phones will be temporarily shut down. No visits will be allowed Friday or Saturday. Sack lunches will be served. Case managers will be on hand so that you may discuss any last minute issues and they will be notifying your family or your emergency contact. Mail for those inmates being transported will be forwarded to the receiving institution. All inmates selected to transfer will receive \$20.00 on their account to help pay for canteen items in their new institution. Transferring inmates who have calling cards will receive reimbursement according to policy & procedure. Any pay you are owed or money coming in after the transfer will be credited to your account. Money for canteen items not received by you will be credited back to your account.

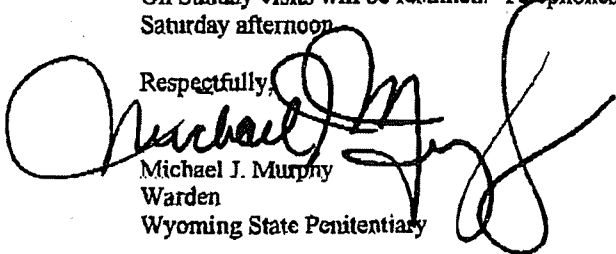
Assigned teams will go to the cell of the offenders who have been selected to transfer. There is a list of property that is allowed. This property will be carefully packed and marked to ensure safe transport to the offenders' new institution. Any laundry that is out will be returned to you. Offenders will be allowed "keep-on-person" (KOP) medications which will travel with you.

Any property that is not allowed to go with you must be sent out of the institution. This will be done at the expense of the WSP. Failure to supply an address will result in the property being disposed in accordance with policy and procedure.

Transportation will begin on Saturday, May 3<sup>rd</sup>. After the transports have left a decision will then be made about when and how to return to normal operations. It is possible that the lockdown can end for some units as soon as Saturday afternoon. Return to normal operations won't happen all at once.

On Sunday visits will be resumed. Telephones will be reactivated Sunday morning, and maybe as soon as Saturday afternoon.

Respectfully,

  
Michael J. Murphy

Warden  
Wyoming State Penitentiary